

MINUTES

City of Carrollton Mayor and Council Meeting

February 7, 2011

6:00 p.m.

Public Safety Complex, Court/Council Chambers, 115 West Center Street,
Carrollton, Georgia

I. CALL TO ORDER

The Mayor and City Council met in regular session on Monday, February 7, 2011 at 6:00 p.m. in the Public Safety Annex Building, 115 West Center Street, Carrollton, Georgia. Mayor Garner called the meeting to order at 6:00 p.m. Members present: Mayor Wayne Garner, Councilmember Peter Balega, Councilmember Mandy Maierhofer and Councilmember Mike Patterson. Councilmember Gerald Byrd absent.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Garner.

III. INVOCATION

City of Carrollton Finance Director Jim Triplett offered the invocation.

IV. MINUTES (January 3, 2011)

Motion by Councilmember Mike Patterson, seconded by Councilmember Mandy Maierhofer to approve the Minutes of the January 3, 2011 meeting of the Mayor and Council. Motion passed (4-0). Councilmember Byrd absent.

V. ITEMS OF DISCUSSION

1. Consideration of Resolution 03-2011 - Acceptance of NSP3 Program

City Manager Coleman advised the Mayor and Council that HUD (Department of Housing and Urban Development) recently announced the availability of additional funding for NSP, of which \$1.2 million has been allocated to Carroll County. CM Coleman noted that HUD has begun a new round of funding known as "NSP3" and that NSP3 will also be distributed at the county level. CM Coleman stated that at the February meeting of the Carroll County Board of Commissioners, the Board approved a resolution allowing the City to apply for the additional funding. Councilmember Balega inquired as to whether the properties would be both City and County properties and CM Coleman advised that they would. CM Coleman advised that in order to move forward with the application process, the Mayor and Council would need to adopt Resolution 03-2011 – Acceptance of the NSP3 Program. **Motion by Councilmember Mandy Maierhofer, seconded by Councilmember Patterson to adopt Resolution 03-2011 authorizing the City of Carrollton to administer the Neighborhood Stabilization Program (NSP3) on behalf of Carroll County and in partnership with the Georgia Department of Community Affairs and the Housing Authority of the City of Carrollton. Motion passed (4-0). Councilmember Byrd absent.**

2. Carroll Tomorrow Presentation of Carroll Advantage

Mr. Tim Warren, Campaign Chairman of Advantage Carroll and Mr. Daniel Jackson, President/CEO of Carroll Tomorrow/Chamber of Commerce thanked the Mayor and Council for their support of Carroll Tomorrow and explained a new initiative they are undertaking known as "Advantage Carroll", which is an effort to raise funding to support economic development in Carrollton and surrounding areas. Mr. Warren explained that the goals of the program which include: a focus on Economic Development, Education, Workforce Development, and Leadership and Government Relations, will add to and enhance the great Quality of Life we already enjoy in Carroll County. Mr. Warren also pointed out that

the Chamber of Commerce and Carroll Tomorrow were not requesting additional funding, but were asking for a commitment of continued support, as in the past, for an additional five (5) years. Mayor Garner advised that the City is pleased with Carroll Tomorrow's past endeavors in attracting new businesses to Carrollton. CM Coleman advised that the City of Carrollton has been a supporter of Carroll Tomorrow for several years and funding for Carroll Tomorrow is provided through hotel/motel taxes that are collected inside the City. **Motion by Councilmember Maierhofer, seconded by Councilmember Balega to continue funding of Carroll Tomorrow at (\$75,000 annually) for an additional five (5) years. Motion passed (4-0). Councilmember Byrd absent.**

3. Ratification of 2011 Election Fees

City Manager Coleman advised the Mayor and Council that the Official Code of Georgia requires the City to establish qualifying fees for the November 2011 General Election and those fees are to be established at 3% of the total gross salary of the office paid in the preceding calendar year. Based on the outlined formula, the qualifying fees are as follows: Mayor - \$180.00 and Councilmember \$108.00. **Motion by Councilmember Patterson, seconded by Councilmember Maierhofer to ratify Election Qualifying Fees for the November 2011 General Election as follows: Mayor (\$180.00) and Councilmember (\$108.00). Motion passed (4-0). Councilmember Byrd absent.**

4. Downtown Amphitheatre Park

City Manager Coleman presented to the Mayor and Council for their consideration a request for a proposed Downtown Amphitheatre Park to be constructed on the site where the City owned "Skinner Building" now exists. CM Coleman advised that the proposed Downtown Amphitheatre Park could accommodate 550 - 750 occupants. CM Coleman stated that the plan includes constructing a driveway behind the facility for loading and unloading. In addition, CM Coleman advised that the amphitheatre park would be a great use of the property, as identified in the City's Downtown Master Plan, and would be widely utilized by area citizens. Mr. Alan Bell, of Alan Bell Architects, presented a drawing on the project and explained several details. CM Coleman noted that Commission Chairman Bill Chappell has advised that the County will assist in the demolition of the current building and a portion of the grade work. Councilmember Patterson inquired as to labor for the project. CM Coleman noted that instead of bidding the project as a whole; it will be built and heavily managed by City Management and staff and the estimated cost of the project is approximately \$400,000, which includes \$58,000 for audio/video equipment and installation. **Motion by Councilmember Maierhofer, seconded by Councilmember Patterson to allow the City Manager to move forward with the Downtown Amphitheatre Park project as presented. Motion passed (4-0). Councilmember Byrd absent.**

5. UWGA Project Bid Award

ACM Tim Grizzard advised the Mayor and Council that management from the University of West Georgia had approached City of Carrollton Engineering staff and requested that the City manage some of the upcoming construction projects for the University. ACM Grizzard noted that the City uses the State of Georgia bidding procedures for public works projects and for roads, highways and bridges, noting that those bidding procedures are far less cumbersome than the bidding procedures that the University is required to do. In addition, ACM Grizzard reported that City staff has agreed to handle these projects for an administrative fee of 5% and this will equate to additional income to the City of approximately \$135,000 for the current fiscal year. ACM Grizzard stated that as part of this program, the City recently bid out three large projects for the University, noting that the projects are of sufficient scope to require approval of the Mayor and Council. ACM Grizzard stated that bids were solicited on three different work packages as follows:

Work Package #1 – University Stadium Loop Road								
	BID SECURITY	BASE BID	Alternate 1A	Alternate 1D	Alternate 1E	Alternate 1F	Alternate 1H	Alternate 1J
C & C Fence Co.								
Caldwell Construction Co.								
Carr Contracting Co.								
GRC-Stonewater, Inc.								
Jackson Paving	Great American	371,869.00	10,000.00	10,860.00	57,000.00	3,800.00	13,560.00	7,725.00
Lawn Ranger Services								
Polk Co. Public Service								
R.K. Redding Const.	Western	432,866.00	8,100.00	47,207.00	121,982.00	18,257.00	41,320.00	26,262.00
Southeastern Site Dev.	Travelers	399,382.00	8,750.00	45,900.00	117,600.00	18,100.00	40,200.00	25,750.00
Sports Turf Co.								
The Lambert Co.	Great American	573,515.00	13,750.00	48,081.00	124,241.00	28,596.00	42,086.00	26,750.00
Whooping Creek Const.								

Work Package #2 – Parking Lot								
	BID SECURITY	BASE BID	Alternate 2-B	Alternate 2B-1	Alternate 2C	Alternate 2C-1	Alternate 2D	Alternate 2D-1
C & C Fence Co.								
Caldwell Construction Co.								
Carr Contracting Co.								
GRC-Stonewater, Inc.								
Jackson Paving	Great American	106,591.50	117,000.00	2,000.00	91,500.00	2,000.00	136,000.00	1,680.00
Lawn Ranger Services								
Polk Co. Public Service								
R.K. Redding Const.	Western	119,000.00	132,466.00	N/A	111,864.00	N/A	107,643.00	N/A
Southeastern Site Dev.	Travelers	106,892.75	125,500.00	1,260.00	112,260.00	1,358.00	103,400.00	1,400.00
Sports Turf Co.								
The Lambert Co.	Great American	134,721.00	171,530.00	2,046.00	130,708.00	2,134.00	186,145.00	2,816.00
Whooping Creek Const.								

Work Package #3/4 – Athletic Fields								
	BID SECURITY	BASE BID	Alternate 4B	Alternate 4C	Alternate 4D	Alternate 4E		
C & C Fence Co.								
Caldwell Construction Co.	Auto Owners	201,791.00	27,459.00	2,752.00	33,948.00	6,250.00		
Carr Contracting Co.								
GRC-Stonewater, Inc.	SureTec	280,600.00	28,900.00	3,300.00	25,100.00	18,400.00		
Jackson Paving								
Lawn Ranger Services	American Cont.	234,719.50	62,230.50	8,123.50	24,500.00	11,954.50		
Polk Co. Public Service								
R.K. Redding Const.	Western	212,776.00	61,209.00	8,294.00	25,920.00	10,800.00		
Southeastern Site Dev.								
Sports Turf Co.	Berkley Regional	232,130.00	49,728.00	7,644.00	40,225.00	3,974.63		
The Lambert Co.								
Whooping Creek Const.								

In response to the bids received, ACM Grizzard advised the following: The low bidder for Work Package #1 was Jackson Paving at a base bid amount of \$371,869.00. After meeting with University Management, they have requested that we include in the award for Work Package #1, alternate 1F (conduit sleeves under the roadways), at an additional cost of \$3,800.00. The total award price to Jackson Paving for Work Package #1 is therefore: **\$375,669.00.**

The low bidder for Work Package #2 was also Jackson Paving at a base bid amount of \$106,591.50. University Management did not request any of the alternates on this Work Package. The total award price to Jackson Paving for Work Package #2 is therefore: **\$106,591.50.**

The low bidder for Work Package #3/4 was Caldwell Construction Company at a base bid amount of \$201,791.00. University Management requested that we include in this award alternates 4D (irrigation system) at a cost of \$33,948.00 and 4E (domestic water) at a cost of \$6,250.00. The total award price to Caldwell Construction Company for Work Package 3/4 is therefore: **\$241,989.00.**

ACM Grizzard advised that City Staff requests that the Mayor and Council approve the award of the projects as described above and that approval of this request also authorizes the process and approval of change orders as specified in our standard contract documents for public works projects.

Motion by Councilmember Patterson, seconded by Councilmember Maierhofer to award Work Package #1 to the low bidder, Jackson Paving, at a bid amount of \$375,669.00; to award Work Package # 2 to the low bidder, Jackson Paving, at a bid amount of \$106,591.50; and to award Work Package #3/4 to the low bidder, Caldwell Construction Company, at a bid amount of \$241,989.00. Motion passed (4-0). Councilmember Byrd absent.

6. Appointment: Payroll Development Authority (1)

Motion by Councilmember Patterson, seconded by Councilmember Maierhofer to re-appoint Commission Chairman Bill Chappell to an additional term on the Payroll Development Authority. Motion passed (4-0). Councilmember Byrd absent.

7. Appointment: Carroll County Water Authority Ex-Officio (1)

Motion by Mayor Garner, seconded by Councilmember Maierhofer to re-appoint Assistant City Manager Tim Grizzard to an additional term as a Carroll County Water Authority Ex-Officio member. Motion passed (4-0). Councilmember Byrd absent.

8. Appointment: MainStreet Board (4)

Motion by Councilmember Maierhofer, seconded by Councilmember Patterson to appoint Mr. Dustin Hightower to a new term; to appoint Mr. Tony Dermo, Jr. to the unexpired term of Richard Diment; and to re-appoint April Harris and Ann Newnan to additional terms. Motion passed (4-0). Councilmember Byrd absent.

9. Appointment: Redevelopment Authority (3)

Motion by Mayor Garner, seconded by Councilmember Patterson to reappoint Commission Chairman Bill Chappell, Mr. Michael Seaton and Mr. David Barr to additional terms on the Carrollton Redevelopment Authority. Motion passed (4-0). Councilmember Byrd absent.

10. Appointment: Planning Commission (4)

Appointments to the Planning Commission were made as follows and Mayor Garner asked for suggestions for nominees from the Council for the remaining vacancy and advised that it would be addressed at the next meeting. **Motion by Councilmember Maierhofer, seconded by Councilmember Patterson to re-appoint Mr. Joe Neal and Mr. Bobby McMillan to additional terms on the Planning Commission and to appoint Mr. Casey Vance to a new term (terms expire 12/13/13). Motion passed (4-0). Councilmember Byrd absent.**

VI. CITIZEN COMMENTS

City Attorney Chuck Conerly advised that today was shadow day and that his daughter had chosen to participate at the Criminal Investigation Division of the Police Department with the detectives. City Attorney Conerly commended Chief Joel Richards and the Police Department for their support of the program.

Mr. Rory Wojick, a College Street resident, inquired as to the possibility of new sidewalks in his neighborhood. CM Coleman advised that he would have ACM Grizzard look into the matter.

VII. MAYOR AND COUNCIL ANNOUNCEMENTS

Councilmember Patterson informed meeting attendees of the "No Longer Bound" faith based Drug and Alcohol Abuse resident program in Waco which will be opening in March.

Councilmember Balega expressed concern over job loss and programs at the Library and that he supports funding of same.

VIII. CITY MANAGER ANNOUNCEMENTS

None.

IX. ADJOURN

There being no further business to address, the meeting adjourned at 6:56 p.m.

The Agenda for Mayor and Council Meetings is available for review in the City Manager's Office, 315 Bradley Street, Carrollton, Georgia and the City's website, www.carrollton-ga.gov after 4:00 p.m. on the Friday prior to Council Meeting. The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at this meeting, the City will try to accommodate you in every reasonable manner. Please call (770) 830-2000 from 8:30 a.m. to 5:00 p.m. Monday through Friday at least 48 hours prior to the meeting. A summary of Agenda items acted upon is available within 48 hours of the meeting at the address and website listed above. Minutes to any previous meeting (once adopted) are available upon request at the number listed above.