

# City of Carrollton

## Procedures for Rezoning & Annexations

Pick up application for zoning change;  
Discuss with Planning Department Staff  
Must Submit Application & all Supporting Documents 30 Days prior to Planning Commission Meeting

APPLICATION TO INCLUDE:  
\*Legal Description  
\*Survey Plat  
\*Letter of Request  
\*Fees Paid (\$350 + \$25 / acre)

Withdrawal of application shall require a 30 day waiting period prior to re-application

City Staff Completes: Notice to newspaper (Times Georgian); Posting of signs on the property; and Letters sent to adjacent property owners.

Planning Commission Meeting on the 2<sup>nd</sup> Tuesday of the Month at 6pm

Recommendation for Denial

Recommendation for Approval

Withdrawal of application shall require a 90-day waiting period prior to re-application

FINAL PUBLIC HEARING – Mayor & City Council  
1<sup>st</sup> Monday of the Month; 4:30 pm

Denial

Approval

No Zoning change; 12 Month waiting period prior to re-submittal

Recording of Zoning Change