

# **SUMMARY**

## **City of Carrollton Mayor and Council Special Called Meeting**

### **May 4, 2015**

### **4:30 p.m.**

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**Public Safety Complex, Court/Council Chambers, 115 West Center Street,  
Carrollton, Georgia**

#### **I. CALL TO ORDER**

The Mayor and Council met in a Special Called Meeting on Monday, May 4, 2015, in the Public Safety Annex Building, 115 West Center Street, Carrollton, Georgia. Mayor Wayne Garner called the meeting to order at 4:30 p.m. Members present: Mayor Wayne Garner, Councilmember Gerald Byrd, Councilmember Mandy Maierhofer, and Councilmember Mike Patterson. Members absent: Councilmember Jim Watters.

#### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Garner.

#### **III. INVOCATION**

Ms. Annie Boykin offered the invocation.

#### **IV. MINUTES (April 6, 2015)**

**Motion by Councilmember Byrd, seconded by Councilmember Patterson to approve the Minutes of the April 6, 2015 meeting. (Motion passed 4-0, Councilmember Watters absent).**

#### **V. CITIZEN COMMENTS**

Mr. Bobby Freeman of 918 Alabama Street expressed concerns about Knox Park. He stated that Knox Park is being poorly maintained and there is a problem with erosion issues and grass growing inside of the track. Mr. Freeman requested asphalt for the area.

Ms. Betty McClure of 203 Beall Street complained about the face plate on the road and Pearl Street/Alabama Street near Midtown Water Park. Public Works Director Mike Green advised that his department is waiting on resurfacing and that area is on the list to be repaired. Councilmember Byrd advised that City Staff is very responsive to issues that arise.

Clerk's Note: The following items were heard out of Agenda order in the sequence noted.

#### **VI. ITEMS OF DISCUSSION**

##### **2. Certificate of Recognition (Eric Malmquist)**

A certificate of recognition was read honoring Eric Malmquist for his tremendous efforts in organizing a canned food drive in 2014.

##### **3. CASA Presentation (Amanda Camp)**

Amanda Camp appeared before the Mayor and Council to explain the Court Appointed Special Advocate Program (CASA). Ms. Camp advised that CASA provides assistance to help foster children stay safe. Ms. Camp stated that CASA currently serves 90 children and they also serve

as a Guardian ad litem for these children. Ms. Camp requested that the City consider matching the \$10,000 amount that the County provides for the CASA program.

#### **4. Resolution: 03-2015 – Mayor and Council Meeting Time Change**

City Manager Coleman presented to the Mayor and Council for their consideration Resolution: 03-2015 – Mayor and Council Meeting Time Change. City Manager Coleman advised that if approved by the Mayor and Council, the regular meeting time for Mayor and Council meetings would be 4:30 p.m. year round.

**Motion by Councilmember Byrd, seconded by Councilmember Patterson to approve Resolution: 03-2015 – Mayor and Council Meeting Time Change which changes Mayor and Council meetings to 4:30 p.m. year round. (Motion passed 3-0, Councilmember Watters and Councilmember Maierhofer absent).**

#### **5. Resolution: 04-2015 – Littering Fine**

City Manager Coleman presented to the Mayor and Council for their consideration Resolution 04-2015: Littering Fine. City Manager Coleman advised that this resolution creates an amendment to the City's existing ordinance that allows a penalty for littering within the City of Carrollton, Georgia to be levied at no less than \$250.00 and no more than \$1,000.00. In addition City Manager Coleman advised that person(s) cited for any littering infraction shall appear before the Municipal Judge.

**Motion by Councilmember Byrd, seconded by Councilmember Patterson to approve Resolution: 04-2015 – Littering Fine. (Motion passed 3-0, Councilmember Watters and Councilmember Maierhofer absent).**

#### **1. Bid Award – Public Safety Evidence Building**

Assistant City Manager Tim Grizzard advised the Mayor and Council that on April 30, 2015, the City of Carrollton Engineering Department opened sealed proposals for the construction of the Public Safety Evidence Building Project.

Assistant City Manager Grizzard advised that proposals were received from two (2) Contractors with the following results:

J&R Construction - \$1,461,357.00 and a 3.5% fee  
Ra-Lin Construction - \$1,484,218.00 and a 6% fee

Assistant City Manager Grizzard stated that because this was an RFP, the City is not required to award based solely on the low bid. Contractors were rated 20% on price; 40% on company references; and 40% on their evaluation of the current design. A committee of the Assistant City Manager, the City Engineer, and the Police Chief rated the proposals with the following results:

J&R Construction – 10  
Ra-Lin Construction – 9.92

Assistant City Manager Grizzard advised that this is a Construction Manager at Risk proposal which means that the selected Contractor will work with the City and the Architect to value engineer the project and solicit bids from subcontractors to assure that the City receives the best project for the lowest price. This also means that the final price of the project is subject to change. Your approval of this project grants City Staff the authorization to negotiate the final price.

Assistant City Manager Grizzard stated that City Staff recommends that the Public Safety Evidence Building Project – CM at risk be awarded to J&R Construction.

**Motion by Councilmember Maierhofer, seconded by Councilmember Byrd to award the Public Safety Evidence Building Project – CM at risk to J&R Construction. (Motion**

**passed 4-0, Councilmember Watters absent).** Clerk's note: *Councilmember Maierhofer excused herself from the meeting after this Agenda item was heard.*

## **6. American LaFrance Fire Trucks**

City Manager Coleman advised that previously, the Mayor and Council approved the purchase of three (3) Sutphen Fire Pumper Trucks. These trucks have been delivered and have been "in service" for a few months and are very satisfactory. The trucks were purchased to replace failing and undependable units that we were to dispose of.

Chief Bearden advertised the undependable units with a company that reaches a potential market for used fire trucks across the nation, setting a minimum bid, and did not receive a single bid. He did the same again, with no minimum bid amount, and once again, did not receive a single bid.

City Manager Coleman stated that we have received two (2) bids locally, the first from Haralson County Fire Department for a total of \$27,000 for all three (3) units. The second bid was from Caney Creek Fire Department, a small volunteer department near Heflin, Alabama, that bid on one (1) truck for \$10,000.

City Manager Coleman informed the Mayor and Council that at some point during the bidding process, he had a conversation with Carroll County Commission Chairman Marty Smith regarding the Commission's efforts to open two (2) additional fire stations. City Manager Coleman stated that he thought they might be interested in the City's three (3) American LaFrance fire trucks to assist them in their efforts and Chairman Smith agreed that it would be of some assistance, as they could be utilized as backup units for ISO credits. City Manager Coleman stated that Chairman Smith is aware of the problems that our Fire Department has had with the units and all the problems that will come with them, such as finding parts, etc., but feels that the County fire shop can probably keep them operating for a time, if by nothing else but scavenging parts from one unit to the other in order to keep the others running.

City Manager Coleman advised that after talking with Chief Bearden and Mayor Garner, it is their recommendation that we transfer title of these three (3) units (which were purchased through SPLOST funds) to the County at no charge.

**Motion by Councilmember Byrd, seconded by Councilmember Patterson to transfer three surplus fire trucks to Carroll County at no charge. (Motion passed 3-0, Councilmember Watters and Councilmember Maierhofer absent).**

## **7. Bid Award - University of West Georgia Back Campus Drive Project**

Assistant City Manager Tim Grizzard advised that on April 14, 2015, the City of Carrollton Engineering Department and the University of West Georgia opened sealed proposals for the construction of the Back Campus Drive Project. Assistant City Manager Grizzard stated that this project is a part of the ongoing intergovernmental agreement between the University of West Georgia and the City. Assistant City Manager Grizzard advised that the agreement allows the University to encumber revenue past its normal fiscal year and the projects are performed at no real cost to the City, noting that the City charges a 5% administrative fee for this arrangement.

Assistant City Manager Grizzard stated the following: Proposals were received from four (4) different contractors. Pricing ranged from a low bid of \$619,000.00 to a high bid of \$974,763.00. Contractors were rated 30% on price; 40% on quality of work of similar scope; and 30% on reputation and references. Of the companies submitting proposals, one did not include a bid bond which rendered his proposal invalid. Another bid included a configuration that was different from that shown on the design. This also invalidated this company's proposal.

Assistant City Manager Grizzard advised that a committee of UWG personnel evaluated each contractor and selected Ra-Lin Construction as the best respondent based on the stated selection criteria.

Assistant City Manager Grizzard stated that City Staff recommends that the University of West Georgia Back Campus Drive Project be awarded to Ra-Lin Construction in the amount of \$974,763.00.

**Motion by Councilmember Patterson, seconded by Councilmember Byrd to award the University of West Georgia Back Campus Drive Project to Ra-Lin Construction in the amount of \$974,763.00. (Motion passed 3-0, Councilmember Watters and Councilmember Maierhofer absent).**

**8. Appointments: Carrollton Redevelopment Authority (4)**

**Motion by Mayor Garner seconded by Councilmember Patterson to appoint the following individuals to terms on the Carrollton Redevelopment Authority: Steve Minor, James Hart, Debbie Neal, and Sandra Penny Houston. (new terms expire 12/31/17). (Motion passed 3-0, Councilmember Watters and Councilmember Maierhofer absent).**

**9. Appointment: Historic Preservation Commission (1)**

**Motion by Councilmember Byrd, seconded by Councilmember Patterson to reappoint Margaret Adams to a new term on the Historic Preservation Commission. (new term expires 05-01-18). (Motion passed 3-0, Councilmember Watters and Councilmember Maierhofer absent).**

**VII. MAYOR AND COUNCIL ANNOUNCEMENTS**

Councilmember Byrd thanked Carrollton Main Street Director Phoebe Ericson and other City Staff for their efforts in making the Mayfest event so successful.

Councilmember Patterson also thanked City Staff for their efforts with the Mayfest event.

Mayor Garner advised that over 10,000 people attended Mayfest.

**VIII. CITY MANAGER ANNOUNCEMENTS**

There were none.

**IX. ADJOURN**

There being no additional business to discuss, the meeting adjourned at 5:15 p.m.

The Agenda for Mayor and Council Meetings is available for review in the City Manager's Office, 315 Bradley Street, Carrollton, Georgia and the City's website, [www.carrollton-ga.gov](http://www.carrollton-ga.gov) after 4:00 p.m. on the Friday prior to Council Meeting. The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at this meeting, the City will try to accommodate you in every reasonable manner. Please call (770) 830-2000 from 8:30 a.m. to 5:00 p.m. Monday through Friday at least 48 hours prior to the meeting. A summary of Agenda items acted upon is available within 48 hours of the meeting at the address and website listed above. Minutes to any previous meeting (once adopted) are available upon request or available at the website listed above.