

MINUTES

City of Carrollton Mayor and Council Meeting

March 7, 2016
6:00 p.m.

Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia

I. CALL TO ORDER

The Mayor and Council met in a regular session on Monday, March 7, 2016 in the Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia. Mayor Hollingsworth called the meeting to order at 6:00 p.m. Members present: Mayor Walt Hollingsworth, Councilmember Gerald Byrd, and Councilmember Met Lane. Members absent: Councilmember Jim Watters. (Councilmember Ward II seat vacant).

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Hollingsworth.

III. INVOCATION

The invocation was offered by Rev. Bruce Holley.

IV. CITIZEN COMMENTS

There were none.

V. MINUTES (February 1, 2016)

Motion by Councilmember Byrd, seconded by Mayor Hollingsworth to approve the minutes of the February 1, 2016 meeting with the following amendment:

Remove the last paragraph of Discussion Agenda Item 8:

A secondary motion was then offered by Councilmember Lane, seconded by Councilmember Byrd to approve Resolution 11-2016: Improving Quality of Life Ordinance. (Motion passed 4-0, Councilmember Ward II Seat vacant.)

Insert the following as the last paragraph of Discussion Agenda Item 8:

Being no further discussion, Mayor Hollingsworth called for a vote on the matter. (Motion passed 4-0, Councilmember Ward II Seat vacant.)

(Motion passed 3-0, Councilmember Watters absent, Councilmember Ward II seat vacant.)

VI. APPROVAL OF AGENDA ITEMS FOR CONSIDERATION

Motion by Councilmember Lane, seconded by Councilmember Byrd to adopt the agenda as presented. (Motion passed 3-0, Councilmember Watters absent, Councilmember Ward II Seat vacant.)

1. Monthly Financials Update

Finance Director Jim Triplett gave an update regarding the City's financials. Mr. Triplett advised that the Financial Report as of January 31, 2016 is at 58% of the FY 2016 budget year. Mr. Triplett stated that the review focused on revenues and collection cycles for the City's three (3) main operating funds as

follows: 1. General Fund, 2. Water Fund, and 3. Sanitation Fund. Mr. Triplett further discussed information regarding the following: Tax Commissioner charges for the collection of City taxes, automobile tax, title ad-valorem tax, sales tax revenue, insurance premium tax, County fire reimbursement, police fines and forfeitures, and outstanding revenue items for the General Fund. Mr. Triplett also provided an update on the occupation tax.

2. Report on Multifamily Housing Consultant

Ms. Erica Studdard gave an update on the consultant selection for the multifamily housing needs assessment and a projected timeline of completion. The Bleakly Advisory Group is performing the multifamily housing assessment.

Councilmember Byrd inquired as to whether the supply of affordable housing had been addressed in the study. Ms. Studdard responded that they would examine the existing supply versus anticipated demand.

Councilmember Lane inquired as to what was included in the fiscal impact analysis. Ms. Studdard responded that impact on City services such as public safety and infrastructure would be reviewed. City Manager Grizzard added that oftentimes those types of developments, and specifically, student housing, do not have adequate pedestrian access.

3. Purchase of Compact Track Loader and Attachments

City Manager Tim Grizzard advised that under the current fiscal year budget, Systems Upkeep budgeted \$110,000 for the purchase of a compact track loader, bucket, rotary cutter and heavy duty mulch attachment. This equipment is to be used for the maintenance of the sanitary sewer rights-of-way as well as other areas of the City that may require clearing and mulching. The City owns similar equipment that is used at the Wastewater Treatment Spray Site. City Manager Grizzard stated that quotes were solicited from three different vendors. The results of the quotes received are as follows:

Yancey - Caterpillar Model 299D2 with ATF ECO 80" Mulcher and CID X-treme, 72" Rotary Cutter - \$103,502.00

Flint Construction & Forestry - John Deere JD333E with ATF 80" ECO Mulcher and Worksite Pro RC78B Rotary Cutter - \$97,775.45

Haney Farm and Ranch - Case TV380 with ATF ECO 80" Mulcher and Blue Diamond 72" Rotary Cutter - \$97,416.01

City Manager Grizzard stated that staff recommends the purchase of the John Deere 333E with the equipment listed above at a total cost of \$97,775.45.

Motion by Councilmember Byrd, seconded by Councilmember Lane to approve the purchase of a John Deere JD333E compact track loader and attachments at a cost of \$97,775.45. (Motion passed 3-0, Councilmember Watters absent, Councilmember Ward II seat vacant.)

4. 2016 Regular Mayor and Council Meetings Rescheduled

City Manager Grizzard advised the Mayor and Council that three regularly scheduled meetings for the year will conflict with holidays and school breaks and suggested the meetings be rescheduled as follows:

April 4, 2016 change to April 11, 2016 due to Public School Spring Break

July 4, 2016 change to July 11, 2016 due to the July 4th Holiday

September 5, 2016 change to September 12, 2016 due to the Labor Day Holiday

Motion by Councilmember Byrd, seconded by Councilmember Lane to reschedule upcoming Mayor and Council meetings as presented. (Motion passed 3-0, Councilmember Watters absent, Councilmember Ward II seat vacant.)

5. Appointment: Board of Development Appeals

Motion by Mayor Hollingsworth, seconded by Councilmember Lane to appoint John Avery to a term on the Board of Development Appeals (term expires 04/01/19). (Motion passed 3-0, Councilmember Watters absent, Councilmember Ward II seat vacant.)

VII. MAYOR AND COUNCIL ANNOUNCEMENTS

Councilmember Byrd expressed appreciation to city staff, including: Tony Richardson, Mike Green, Peter Maierhofer, Jim Triplett, Jimmy Bearden, Joel Richards and City Manager Tim Grizzard and staff. Councilmember Byrd also recognized Ms. Roni Tewksbury for her work with Black History Month at the library.

Councilmember Lane dittoed what Councilmember Byrd stated in his comments. In addition, Councilmember Lane thanked Erica Studdard for her presentation on multifamily housing.

Mayor Hollingsworth advised that the LED lightbulbs in the streetlights on Kingsbridge Road and Stewart Street have made those areas much brighter.

VIII. CITY MANAGER ANNOUNCEMENTS

City Manager Grizzard advised the Mayor and Council that there were two individual purchases in excess of \$50,000 which were ordered prior to January 1, 2015 and were paid after January 1, 2016 as follows:

1. Harley Davidson of Atlanta for two motor cycles for the Police Department at a cost of \$35,000
2. West Georgia Electric for the installation of a Variable Frequency Drive on the 500hp High Service Water Pump at the Carrollton Water Treatment Plant at a total cost of \$65,000.

City Manager Grizzard advised the Mayor and Council that the City's auditors will be making their formal presentation at the April 11, 2016 meeting and that City staff members have already implemented recommendations submitted by the auditors.

IX. ADJOURN

There being no additional business to discuss, the meeting was adjourned at 6:58 p.m.

The Agenda for each Mayor and Council Meetings is available for review in the City Manager's Office, 315 Bradley Street, Carrollton, Georgia and the City's website, www.carrollton-ga.gov five (5) business days prior to a Mayor and Council Meeting. A summary of Agenda items acted upon is available within 48 hours of the meeting at the address and website listed above. Minutes to any previous meeting (once adopted) are available upon request at or the City's website, www.carrollton-ga.gov. The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at a meeting, the City will try to accommodate you in every reasonable manner. Please call (770) 830-2000 from 8:30 a.m. to 5:00 p.m. Monday through Friday at least 48 hours prior to the meeting.