

MINUTES

City of Carrollton Mayor and Council Meeting

August 1, 2016

6:00 p.m.

Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia

I. CALL TO ORDER

The Mayor and Council met in a regular session on Monday, August 1, 2016, in the Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia. Mayor Pro-Tem Gerald Byrd called the meeting to order at 6:05 p.m. Members present: Mayor Pro-Tem Gerald Byrd, Councilmember Jim Watters, and Councilmember Rory Wojcik. Members absent: Councilmember Met Lane. (Mayor Walt Hollingsworth arrived at a later time).

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by members of Boy Scout Troup 138.

Clerk Note: At this time, Mayor Hollingsworth arrived for the meeting and Mayor Pro-Tem Byrd turned the meeting over to Mayor Hollingsworth.

III. INVOCATION

The invocation was given by Mr. Fred O'Neal.

IV. CITIZEN COMMENTS

Mr. Mitt Conerly of Metro West Board of Realtors directed concerns regarding the Agenda item pertaining to the Single-Family Housing Study. Mr. Conerly also advised that contrary to what was recently published in the newspaper, there is no housing boom in Carrollton and City staff should consider checking with neighboring cities such as Newnan which has had 250 new construction permits and Coweta Unincorporated which has had 310 permits, with the combined total being 560 permits issued. Mr. Conerly advised that 31 housing permits for the first part of the year is more of a bust than a boom when compared to other neighboring cities during the same period. Mr. Conerly also expressed concern regarding reduction of multi-family density.

Mr. Dwayne Hicks of Metro West Board of Realtors stated that he concurred with Mr. Conerly's comments. Mr. Hicks suggested that the City pause on issuing resolutions which harm the housing industry.

Mr. Nolan Tipton, a student at the Arts for All, Inc./Institute of the Imagination, requested to the Mayor and Council that he be allowed to sell popsicles at a popsicle stand in town. City Manager Tim Grizzard stated that maybe the City Attorney could look into the possibility.

Ms. Gladys North complained about shrubbery/growth near Austin Avenue which affects traffic in her neighborhood.

Councilmember Byrd recognized Mr. Richard Newell of Blue Water Ropes. Councilmember Byrd stated that years ago Mr. Newell had inquired about a dog park and that there was now a dog park on Longview Street. Councilmember Byrd thanked Mr. Newell for his vision.

V. MINUTES (July 11, 2016)

Motion by Councilmember Byrd, seconded by Councilmember Wojcik to approve the minutes of the July 11, 2016 meeting. (Motion passed 4-0, Councilmember Lane absent).

VI. APPROVAL OF AGENDA ITEMS FOR CONSIDERATION

City Manager Tim Grizzard advised that he would like to add two additional items to the Agenda as follows:

Item 8 - Billboard Lease (Fairway Outdoor Advertising)

Item 9 - Purchase of 2013 Police Interceptor Vehicle

Clerk Note: Approval of the Agenda items for consideration and the additional items as amended was unanimously approved by the Mayor and Council.

1. Water and Wastewater Awards

Operations Manager Tony Richardson advised that the Carrollton Water Treatment Facility earned the Georgia Association of Water Professional's "Gold Award". The Gold Award recognizes water facilities that demonstrate perfection in compliance. In addition, Operations Manager Richardson stated that the Wastewater Treatment Facility has earned the Georgia Association of Water Professional's "Platinum Award" for complete and consistent LAS permit compliance for the past nine consecutive years. The Platinum Award recognizes facilities that demonstrate a perfect compliance record for five or more consecutive years. These awards highlight the dedication and devotion of the individuals within each department as well as other supporting departments such as Facilities Maintenance, Public Works, Systems Upkeep, and Engineering.

2. Resolution: 20-2016 - Fire Protection Requirements Amendment

Fire Chief Jimmy Bearden presented to the Mayor and Council for their consideration Resolution 20-2016 – Fire Protection Requirements Amendment. Fire Chief Bearden stated that the proposed resolution would address the following: fire apparatus access roads, sprinkler systems, fire alarm systems, fire hydrants, construction materials, inspections, and unsafe buildings. Councilmember Wojcik inquired as to how rental properties are enforced. Fire Chief Bearden stated that the Fire Department has a full time Fire Marshall that oversees those matters. Fire Chief Bearden stated that he would like to continue the current codes being used with the proposed additions contained in the resolution. Mayor Hollingsworth inquired as to whether the resolution would be retroactive or only going forward. Fire Chief Bearden stated that it would be for new construction only.

Motion by Councilmember Wojcik, seconded by Councilmember Watters to approve Resolution 20-2016 – Fire Protection Requirements Amendment. (Motion passed 4-0, Councilmember Lane absent).

3. Resolution: 21-2016 - Unified Development Ordinance Amendment

Community Development Director Erica Studdard presented to the Mayor and Council for their consideration Resolution 21-2016 – Unified Development Ordinance Amendment. Community Development Director Studdard stated that proposed changes to the Unified Development Ordinance include the following: **Section 2.01.02 - Residential Zoning Districts** – R-M, Residential Multifamily (Maximum 6 units per acre, unless a special use permit is obtained allowing a greater density). This district is intended to provide an area for moderate and high-density residential development. The regulations for this district are designed to provide areas for apartment complexes and other high-density residential development. In addition, Community Development Director Studdard advised that proposed changes to **Section 4.02.03 Design Standards for Multifamily Developments** include the following: **Density** - The density of any multifamily development shall not exceed six (6) units per acre, unless a special use permit

pursuant to Section 2.04.24(B) is obtained from the Mayor and City Council allowing a greater density. **Unit defined** – For purposes of multifamily development, each unit shall have a kitchen and no unit shall exceed four bedrooms. Community Development Director Studdard advised that the Planning Commission unanimously approved the UDO amendment at their meeting in June. **Motion by Councilmember Watters, seconded by Councilmember Wojcik to approve Resolution 21-2016, Unified Development Ordinance Amendment as presented.**

Mayor Hollingsworth stated that he felt there was not enough information to vote on the matter and he would like to have more discussions on the proposed Unified Development Ordinance Amendment at a Work Session.

Motion by Mayor Hollingsworth, seconded by Councilmember Byrd to substitute the previous motion on the matter and table Resolution 21-2016 – Unified Development Ordinance Amendment to the September 12, 2016 Mayor and Council Meeting. (Motion passed 4-0, Councilmember Lane absent).

4. Budget Update/Millage Rate Certification Process

Finance Director Jim Triplett presented financial highlights on the City's Budget for fiscal year ending June 30, 2016. In addition, Finance Director Triplett discussed the upcoming millage rate certification process.

5. Single-Family Housing Study

City Manager Grizzard inquired to the Mayor and Council as to whether they wanted to move forward with a Single-Family Housing Study. Councilmember Watters suggested that City Manager Grizzard determine which company to use in conducting the study. Councilmember Wojcik stated that he would like to review and discuss the RFP's for the Single-Family Housing Study during the next Work Session.

6. Appointment: Pension Committee Secretary

City Manager Tim Grizzard advised that with the upcoming departure of Human Resource Director Libby Duke, appointment of a Pension Committee Secretary is necessary. City Manager Grizzard stated that it is his recommendation that Finance Director/City Clerk Jim Triplett be appointed to that position.

Motion by Councilmember Byrd, seconded by Councilmember Watters to appoint Finance Director Jim Triplett as Pension Committee Secretary. (Motion passed 4-0, Councilmember Lane absent).

7. Appointments: Carrollton Area Convention & Visitors Bureau (2)

Motion by Councilmember Wojcik, seconded by Councilmember Watters to reappoint Mike Hart and Chris Duffey to new terms on the Carrollton Area Convention and Visitors Bureau (terms expiring June 30, 2019). (Motion passed, 4-0, Councilmember Lane absent).

8. Billboard Lease: Fairway Outdoor Advertising

City Manager Grizzard advised the Mayor and Council that the lease for the billboard adjacent to the Water Filter Plant was up for renewal. City Manager Grizzard stated that Fairway Outdoor Advertising, owners of the billboard, have requested to continue the lease and pay the City \$300.00 per month. Water Superintendent Connie Nelms presented various problems that have been experienced regarding the billboard.

Motion by Councilmember Watters, seconded by Councilmember Wojcik to discontinue the billboard lease with Fairway Outdoor Advertising. (Motion passed, 4-0, Councilmember Lane absent).

9. Police Vehicle Purchase: 2013 Ford Taurus Police Interceptor

City Manager Grizzard presented to the Mayor and Council for their consideration a request from Police Chief Joel Richards to purchase a 2013 Ford Taurus Police Interceptor sedan equipped

with lights and siren. The vehicle is located at Pioneer Ford and has a sticker price of \$34,600, but Pioneer is willing to sell the vehicle for \$21,500.

Motion by Wojcik, seconded by Councilmember Byrd to purchase a 2013 Ford Taurus Police Interceptor vehicle equipped with lights and siren from Pioneer Ford in the amount of \$21,500. (Motion passed 4-0, Councilmember Lane absent).

VII. MAYOR AND COUNCIL ANNOUNCEMENTS

Councilmember Gerald Byrd thanked Housing Authority Director Charles Griffin for his work on existing projects as well as his involvement with the C.H.I.P. Grant Program. Councilmember Byrd inquired about scholarships for people who cannot afford the Carrollton Parks, Recreation and Cultural Arts Department programs. Councilmember Byrd also thanked City staff for their work in making Carrollton a better place to live. In addition, Councilmember Byrd discussed the Enterprise Zone wherein individuals with past felony records would be able to become employed. Councilmember Byrd also thanked staff for the recent demolition of old homes and repair of potholes on River Drive and Burson Avenue. Councilmember Byrd also expressed appreciation to City staff for the installation of speed bumps at 5th and 6th Streets.

Councilmember Wojcik expressed appreciation to City staff members for all they do. Councilmember Wojcik also thanked the Mayor and Council for transparency and open discussion and the direction that they are headed.

Councilmember Watters stated that he would like to recognize Human Resource Director Libby Duke. Council Watters stated that Ms. Duke's resignation would be a big loss to the City.

Councilmember Byrd recognized Human Resource Director Libby Duke for her incredible work and stated that he will certainly miss her.

Councilmember Byrd expressed condolences to the family of the late Mitchell Williamson. Councilmember Byrd stated that he would like to see a name plate placed on a bench on the square in honor of Mitchell's memory.

Mayor Hollingsworth expressed appreciation to all City staff members.

VIII. CITY MANAGER ANNOUNCEMENTS

City Manager Tim Grizzard stated that Libby Duke had been with the City over fourteen years and she will certainly be missed. City Manager Grizzard also expressed sympathy to Lucetta Williamson for the recent loss of her son, Mitchell Williamson. City Manager Grizzard thanked everyone for their prayers for his wife.

IX. ADJOURN

There being no additional business to address, the meeting adjourned at 7:35 p.m.

The Agenda for each Mayor and Council Meetings is available for review in the City Manager's Office, 315 Bradley Street, Carrollton, Georgia and the City's website, www.carrollton-ga.gov five (5) business days prior to a Mayor and Council Meeting. A summary of Agenda items acted upon is available within 48 hours of the meeting at the address and website listed above. Minutes to any previous meeting (once adopted) are available upon request at or the City's website, www.carrollton-ga.gov. The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at a meeting, the City will try to accommodate you in every reasonable manner. Please call (770) 830-2000 from 8:30 a.m. to 5:00 p.m. Monday through Friday at least 48 hours prior to the meeting.