

AGENDA

City of Carrollton Mayor and Council Meeting

November 7, 2016

6:00 p.m.

Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. INVOCATION**
- IV. CITIZEN COMMENTS**
(Please state your name and address for the record and limit comments to three minutes.)
- V. MINUTES (September 12, 2016 and September 21, 2016) 1 - 8**
- VI. APPROVAL OF AGENDA ITEMS FOR CONSIDERATION**
 - 1. Recognition: West Georgia Warriors 9**
 - 2. Recognition: Water Filter Plant Superintendent Connie Nelms 10**
 - 3. Resolution: 21-2016 - Unified Development Ordinance Amendment 11-12**
 - 4. Resolution: 25-2016 - Little Free Pantry Program 13-14**
 - 5. Resolution: 26-2016 - Hotel/Motel Tax 15-17**
 - 6. Bid Award: Alabama Street Sidewalk Project 18**
 - 7. Bid Award: Almon Road Culvert Improvements Project 19-20**
 - 8. Bid Award: Greenbelt – Highway 27 Crossing at Kingsbridge Road Project 21-22**
 - 9. Carrollton Housing Authority – West Carrollton / CHIP Grant Update**
 - 10. Railroad Agreement Update**
 - 11. Sidewalk/Trail to County Complex Update**
 - 12. Main Street Board Election: Ballot Consideration for Approval 23**
 - 13. Appointment of Non-Profit Financial Assistance Committee 24**
 - 14. Appointment: Corridor Development and Beautification Committee (1) 25**
 - 15. Appointment: Carrollton Area Convention & Visitors Bureau (4) 26**
- VII. MAYOR AND COUNCIL ANNOUNCEMENTS**
- VIII. CITY MANAGER ANNOUNCEMENTS**
- IX. ADJOURN**

The Agenda for each Mayor and Council Meetings is available for review in the City Manager's Office, 315 Bradley Street, Carrollton, Georgia and the City's website, www.carrollton-ga.gov five (5) business days prior to a Mayor and Council Meeting. A summary of Agenda items acted upon is available within 48 hours of the meeting at the address and website listed above. Minutes to any previous meeting (once adopted) are available upon request at or the City's website, www.carrollton-ga.gov. The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at a meeting, the City will try to accommodate you in every reasonable manner. Please call (770) 830-2000 from 8:30 a.m. to 5:00 p.m. Monday through Friday at least 48 hours prior to the meeting.

MINUTES

City of Carrollton Mayor and Council Special Called Meeting September 12, 2016 6:00 p.m.

Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia

I. CALL TO ORDER

The Mayor and Council met in a Special Called Meeting on Monday, September 12, 2016 in the Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia. Mayor Walt Hollingsworth called the meeting to order at 6:05 p.m. Members present: Mayor Walt Hollingsworth, Mayor Pro Tem Gerald Byrd, Councilmember Met Lane, Councilmember Rory Wojcik. Members absent: Councilmember Jim Watters.

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

The invocation was given by Pastor Keith Jiles of Word of Life Church.

IV. CITIZEN COMMENTS

Mr. George Lenaeus of 311 Briarwood Drive requested pedestrian access at the intersection of the 166 By-Pass and Newnan Road. Mr. Lenaeus stated several points of interest at that location, such as the Carroll County Jail, Carroll County Health Department, West Central Technical College, and Magistrate Court that people may need to access. Mr. Lenaeus stated that this intersection is the only major intersection on the by-pass that doesn't include crosswalks. Mr. Lenaeus stated that he feels that the City needs to get involved and add sidewalks from Bledsoe Street to the intersection.

Mr. Lanier Boatright and Mr. Robert Hyatt from Three Rivers Regional Commission introduced themselves to the Mayor and Council and discussed services that they provide to the City of Carrollton and Carroll County.

Mr. Dwayne Hicks of Metro West Realty invited the Mayor and Council to the Smart Growth meeting which will be on September 29, 2016 from 6:00 – 8:00 p.m. Mr. Hicks implored the Mayor and Council to gather more information and to fully understand all decisions to be made regarding density and multi-family matters.

Mr. Satpal Rathie of Better Investments, LLC stated that he had appeared before the Mayor and Council in February 2016 regarding property that he owns in Carrollton. Mr. Rathie reiterated that in May 2014, Resolution 05-2014 was approved which allowed for the rezoning of a large number of properties in Carrollton. Mr. Rathie stated that his efforts were in vain to resolve the problems that were caused by changes to the zoning map and that area property owners were not consulted. He asked the Mayor and Council to meet with him and discuss those changes. City Manager Tim Grizzard stated that the properties are zoned already due to the adoption of the new zoning map. City Manager Grizzard advised if Mr. Rathie that if he wanted to change the zoning of his properties, then he would need to apply for rezoning with the Planning and Zoning Department.

Mr. Jay Cain spoke to the Mayor and Council about adding a museum into the Depot on Bradley Street. He spoke of increasing profitability by comparing our train depot to Misty Mountain Railroad. He believes that by adding an interactive museum and a gift shop that the City of Carrollton could increase profitability and create a true vision for the train depot.

Mr. Donald Devara of 760 MLK Street stated that he is a partner in a BBQ business at this location and he is thankful that the Mayor and Council considered a re-zoning for his business.

Ms. Gladys North expressed thanks to the Mayor and Council for removing the shrubbery and overgrowth at the intersection of her road and Austin Avenue in a very timely manner.

V. MINUTES (August 1, 2016)

Motion by Mayor Pro Tem Byrd, seconded by Councilmember Wojcik to approve the Minutes of the August 1, 2016 meeting. (Motion passed 4-0, Councilmember Watters absent).

VI. APPROVAL OF AGENDA ITEMS FOR CONSIDERATION

Councilmember Wojcik made a motion to add an item to the Agenda. Councilmember Met Lane stated that the rules dictate that no single Councilmember can add an agenda item less than five days prior to a scheduled Mayor and Council Meeting. Mayor Hollingsworth agreed. The Mayor and Council then voted to approve the Agenda as currently set.

Motion by Councilmember Lane, seconded by Mayor Pro Tem Byrd to approve the Agenda as set. (Motion passed 3-1, Councilmember Wojcik opposed, Councilmember Watters absent).

1. Proclamation: University of West Georgia Day

A proclamation was read by Councilmember Wojcik declaring September 17, 2016 as University of West Georgia Day. Dr. Kyle Marrero, President of the University, expressed appreciation to the Mayor and Council.

2. Certificates of Recognition: 2015-2016 State Championships in the Sports of Gymnastics, Swimming, and Track

A certificate of Recognition was read by Mayor Walt Hollingsworth in honor of the 2015-2016 state championships in the sports of gymnastics, swimming, and track. Participants and Recreation Department staff attended the meeting to accept the certificates of recognition.

3. Proclamation: In honor of Ms. June Maxwell

A proclamation was read by Mayor Pro Tem Byrd declaring September 12, 2016 as June Maxwell Day. Ms. Maxwell has served Friday night pregame meals for the Central High School Football Team for 40 years. Ms. Maxwell and her friends and family members were in attendance to accept the proclamation.

4. Resolution 21-2016 - Unified Development Ordinance Amendment (Multi-Family Density)

Community Development Director Studdard reiterated Resolution 21-2016 which was tabled at the August 1, 2016 Mayor and Council meeting as follows: Community Development Director Studdard stated that proposed changes to the Unified Development Ordinance include the following: **Section 2.01.02 - Residential Zoning Districts** – R-M, Residential Multi-family (Maximum six (6) units per acre, unless a special use permit is obtained allowing a greater density). This district is intended to provide an area for moderate and high-density residential development. The regulations for this district are designed to provide areas for apartment complexes and other high-density residential development. In addition, Community Development Director Studdard advised that proposed changes to **Section 4.02.03 Design Standards for Multi-family Developments** include the following: **Density** - The density of any multi-family development shall not exceed six (6) units per acre, unless a Special Use Permit pursuant to Section 2.04.24(B) is obtained from the Mayor and City Council allowing a greater density. **Unit defined** – For purposes of multi-family development, each unit shall have a kitchen and no unit shall exceed four

(4) bedrooms. Community Development Director Studdard advised that the Planning Commission approved the UDO amendment 4-1 (4 in favor and 1 opposed) at their meeting in June. **After extended discussion, motion by Mayor Pro Tem Byrd, seconded by Councilmember Wojcik to table Resolution 21-2016 to a future meeting. (Motion passed 4-0, Councilmember Watters absent).**

5. Resolution 22-2016 - Unified Development Ordinance Amendment (Planning Commission Composition)

Community Development Director Studdard stated that proposed changes to the Unified Development Ordinance Resolution 22-2016 – (Planning Commission Composition) include the following: The Planning Commission shall consist of ten (10) members, seven (7) of which must live in the City of Carrollton. Members shall be appointed by the Mayor and City Council, and the terms of the members shall be for three (3) years. Any vacancy in membership shall be filled for the unexpired term by the Mayor and City Council, who shall have the authority to remove any member who misses more than two (2) meetings in any calendar year or for other cause, on written charges, after a public hearing. All members shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties. After discussing the matter, the Mayor and Council adopted the resolution as presented by staff, with one minor change. More than two (2) meetings in any calendar year” was changed to “more than three (3) consecutive meetings on recommendation from the Planning Commission. **Motion by Councilmember Lane, seconded by Councilmember Wojcik to approve Resolution 22-2016 – Unified Development Ordinance Amendment (Planning Commission Composition) with the change to Resolution 22-2016 as noted. Motion passed 4-0, Councilmember Watters absent).**

6. Resolution 23-2016 - Unified Development Ordinance Amendment (Modular Structures)

Community Development Director Studdard presented to the Mayor and Council for their consideration Resolution 23-2016 – Unified Development Ordinance Amendment (Modular Structures in C-2 and C-3 Zones) Modular structures may be used in the C-2 and C-3 zoning districts, but only with a Special Use Permit issued by the Mayor and City Council pursuant to Section 2.04.24(B) and only for the following uses: retail sales and service, restaurant, professional office, coin laundry/dry cleaning drop-off, broadcasting or production studio, research facility, bakery, day care, or semi-public halls, clubs, and lodges. As used herein, the term “modular structure” shall mean a factory-fabricated, transportable building consisting of units designed to be incorporated at a building site and placed on a permanent foundation. Any such modular structure shall be built to current building codes and inspected by a registered professional engineer in the factory where it was built. At the time of application for the Special Use Permit, the applicant shall provide a certification from manufacturer stamped by a professional engineer licensed in the State of Georgia. After discussing the matter, the Mayor and Council voted on the above resolution with no additional changes.

Motion by Mayor Pro Tem Byrd, seconded by Councilmember Wojcik to approve Resolution 23-2016. (Motion failed 1-3, Mayor Hollingsworth, Councilmember Lane, and Councilmember Wojcik opposed, Councilmember Watters absent).

7. Resolution 24-2016 - Carrollton Corridor Development and Beautification Committee

Community Development Director Studdard presented to the Mayor and Council for their consideration Resolution 24-2016 – Carrollton Corridor Development and Beautification Committee. Community Development Director Studdard stated that City staff had previously met with Councilmember Wojcik and Councilmember Lane to discuss the formation of a committee to address several major corridors leading into the City. The corridors are the first impression that visitors, new residents and potential businesses see and are most likely to be the areas of greatest development and growth. The major corridors are as follows:

- Georgia Highways 61/166 from the east (commonly referred to as Bankhead Highway).
- Georgia Highway 166 from the west (commonly referred to as Maple Street).
- Georgia Highway 16 from the northwest (commonly referred to as Alabama Street).
- U.S. Highway 27 from the north and south (commonly referred to as North Park Street and South Park Street, respectively).

This committee would be tasked with creating a redevelopment plan which will include studying existing conditions and evaluating alternatives for the major corridors and advising the Mayor and Council on

recommended action. Resolution 24-2016 outlines the creation, purpose, composition of the membership, initial members, and the organization rules, staff, and finances of the Carrollton Corridor Development and Beautification Committee. Councilmember Byrd requested that Section 3, which pertains to composition and membership, be changed as follows: Strike "remove a member for any reason" and add "remove a member for cause". **Motion by Mayor Hollingsworth, seconded by Councilmember Wojcik to approve Resolution 24-2016 – Carrollton Corridor Development and Beautification Committee with the changes to the resolution as noted (Motion passed 4-0, Councilmember Watters absent).**

8. Reconsideration of Billboard Lease: Fairway Outdoor Advertising

City Manager Grizzard presented to the Mayor and Council for their consideration a request from Fairway Outdoor Advertising to reconsider the billboard lease. City Manager Grizzard advised that at the August 1, 2016 meeting, the Mayor and Council voted not to approve a three-year lease for the billboard located adjacent to the Water Filter Plant. Mr. Mark Ranear, General Manager of Fairway Outdoor Advertising, requested that the Mayor and Council reconsider and approve billboard lease. In addition, Ms. Jamie Chang and another customer of Fairway Outdoor Advertising stated that they were already under contract for advertisement on the billboard and requested that it be reinstated. After a lengthy discussion, the following motion was made on the matter.

Motion by Mayor Pro Tem Byrd, seconded by Councilmember Wojcik to re-erect the Fairway Outdoor Advertising billboard with current standard guidelines, for a 10 year lease, and at a rate of \$300.00 per month to be paid to the City. (Motion failed 1-3, Mayor Hollingsworth, Councilmember Lane, and Councilmember Wojcik opposed, Councilmember Watters absent).

9. Esco Way/Frashier Road Property Transfer to Payroll Development Authority

Mr. Andy Camp of Carroll Tomorrow presented to the Mayor and Council for their consideration a request to transfer 117 acres of property between Esco Way and Frashier Road. City Manager Grizzard stated that the property was purchased with both City of Carrollton and Carroll County funds. City Manager Grizzard stated that although the title of the property is in the City's name, the property is rightfully owned by both entities. The City paid \$332,058.77 for the property on April 3, 2013. Carroll County reimbursed the City \$150,000.00 for the property on June 21, 2013. Carroll County also performed significant grading work on the property. In addition, the City invested approximately \$50,000 in erosion control measures. The investment from each entity appears to be approximately equal which makes the total investment in the property approximately \$4,000 per acre. Jordan Trucking has approached the County and City about expanding its operation on to approximately 10 acres across Frashier Road. Jordan currently has a thriving business that fronts both Highway 61 and Frashier Road. The proposed expansion would be across Frashier Road from the current location. Both Jordan Trucking and the Payroll Development Authority have recommended that Jordan pay \$10,000 per acre for the property for a total of \$100,000. City Manager Grizzard stated that if the Mayor and Council choose to support the venture, the Mayor and Council will need to vote to transfer the property to the Payroll Development Authority. The payment from Jordan Trucking will be to the Payroll Development Authority who will then transfer the funds equally to the City and County. City Manager Grizzard stated that it may be the desire of the Mayor and Council to transfer the entire 117 acre tract at this time, which would make it easier to sell off the property in the future. In addition, City Manager Grizzard stated that staff recommends that the road identified on Attachment "B" be installed as a joint venture with the City and County. (The City would pay for stone, asphalt, and storm piping and the County would perform the installation).

Motion by Councilmember Wojcik, seconded by Mayor Pro Tem Byrd to approve the transfer of 117 acres located at Esco Way/Frashier Road to the Payroll Development Authority, and install the recommended road as a joint venture with the County with the City paying for stone, asphalt, and storm piping and the County performing the installation. (Motion passed 4-0, Councilmember Watters absent).

10. Basin Repairs at Water Treatment Plant

Operations Manager Tony Richardson advised the Mayor and Council that the City owns and operates a 12-million gallon per day Water Treatment Facility located at 1001 North Park Street for the purpose of supplying safe drinking water. The vessels within the facility are composed of mostly reinforced concrete

construction. Operations Manager Richardson stated that some of the older portions of the facility have developed fractures within the concrete structure. There are a total of four (4) basins of concern, two (2) of which were constructed in 1972 and two (2) that were constructed during the 1950's. In August of 2015 the City commissioned a study of the integrity of these four concrete basins. TEC Services performed a structural condition assessment and provided a report of the conditions observed and detailed recommendations for restoration. Repairs involve draining, cleaning, and blasting to prepare the surface for application of a cementitious layer followed by a spray application of a two-part epoxy coating. The effectiveness of the materials recommended for use are dependent upon temperature and humidity and in our climate are most effective when applied in late spring or early fall. Operations Manager Richardson stated that it would be difficult to meet production demand while performing repairs on two (2) basins. Operations Manager Richardson advised that in order to complete the restoration of the basins, our approach is to complete the restoration of one (1) basin each year for the next four (4) years. This will allow the necessary repairs to be made without interruption in water services. Bids for completing one (1) of the basins were received from four contractors as follows:

| | |
|----------------------------|--------------|
| Industrial Furnace Company | \$254,159.00 |
| Utility Service Company | \$241,250.00 |
| Mopac Building Services | \$228,209.20 |
| GRC-Stonewater | \$153,000.00 |

Operations Manager Richardson stated that it is staff's recommendation that the Phase 1 Water Treatment Basin Restoration Project be awarded to the low bidder, GRC-Stonewater, in the amount of \$153,000.00. Operations Manager Richardson advised that funds for this project are included in the current Water Filter Plant Budget.

Motion by Councilmember Lane, seconded by Councilmember Wojcik to award the Phase 1 Water Treatment Basin Restoration Project to the low bidder, GRC-Stonewater, in the amount \$153,000.00. (Motion passed 4-0, Councilmember Watters absent).

11. Bids - Lake Carroll Spillway Improvements

Operations Manager Tony Richardson presented advised the Mayor and Council that the City had received notification from the Georgia Department of Natural Resources that the Lake Carroll Dam was reclassified from a Category I dam to a Category II (low hazard) dam and therefore, revoked the Category I Dam Permit No. 022-005-00568 in its entirety. This notification stated that although this dam is no longer subject to the requirements for Category I Dams, it is still important to properly maintain the structure to protect the people and property downstream. Therefore, in response to the state notification, city staff solicited bids from local contractors for the rehabilitation of the concrete spillway to include replacement of the dilapidated section of the concrete spillway and stabilization of the spillway discharge with DOT Type 1 stone. Bids were received as follows:

| | |
|------------------------------------|-------------|
| GRC-Stonewater - | \$91,350.00 |
| Georgia-Alabama Woodlands, Inc. - | \$88,500.00 |
| McIntosh Specialty Services, LLC - | \$74,670.00 |

Therefore, it is staff's recommendation that the project be awarded to the low bidder, McIntosh Specialty Services, LLC, at a cost of \$74,670. Operations Manager Richardson stated that if the project is approved it will commence concurrently with the FEMA funded projects that require Lake Carroll pool level to be reduced in order to complete the repairs.

Motion by Councilmember Wojcik, seconded by Councilmember Lane to award the bid for the Lake Carroll spillway improvements project to the low bidder, McIntosh Specialty Services, LLC, in the amount of \$74,670. (Motion passed 4-0, Councilmember Watters absent).

12. Appointment: Planning Commission (1)

Motion by Mayor Pro Tem Byrd, seconded by seconded by Councilmember Lane to appoint Sandra Houston to a term on the Planning Commission, term expiring 12/31/18 (Motion passed 4-0, Councilmember Watters absent).

VII. MAYOR AND COUNCIL ANNOUNCEMENTS

Mayor Pro Tem Byrd invited everyone to the Opening Ceremony event at the new Legends West Pavilion. The event will be held on Sunday, September 18, 2016 from 3:00 p.m. to 4:30 p.m. Mayor Pro Tem Byrd stated that 50 individuals who have made a huge impact on this community will be honored during the ceremony. Mayor Pro Tem Byrd stated that "Legends West" is splendid and impeccable.

Mayor Pro Tem Byrd also expressed appreciation to City Manager Grizzard for the great job he has done and stated that he hopes that City Manager Grizzard will remain at the City for a very long time.

Councilmember Wojcik expressed appreciation to city staff members who provided assistance during his recent public forum event. In addition, Councilmember Wojcik thanked Operations Manager Tony Richardson for allowing him to tour the facilities and for explaining how the process works.

Councilmember Lane expressed appreciation to City staff members.

Mayor Hollingsworth expressed appreciation to City staff members. In addition, Mayor Hollingsworth advised Mr. George Lenaesus to keep up his good work.

VIII. CITY MANAGER ANNOUNCEMENTS

City Manager Grizzard stated that three (3) upcoming hearings would be held in an effort to ratify the millage rate as follows:

Wednesday, September 14, 2016 at 11:30 a.m.

Wednesday, September 14, 2016 at 6:15 p.m.

Wednesday, September 21, 2016 at 6:00 p.m.

In addition, City Manager Grizzard stated that he is unable to attend the October 3, 2016 Mayor and Council meeting and inquired as to the possibility of a work session on October 6, 2016 at 5:30 or 6:00 p.m.

City Manager Grizzard stated that the recent health insurance quote received represents a 4.5% increase over current 2016 rates and staff assumed a 12% rate increase in the FY 17 Budget. Therefore, this new rate represents a savings of 7.5% in the Budget, which equates to approximately \$277,000 in savings.

City Manager Grizzard advised that he has been in negotiations with Norfolk Southern regarding the Croft Street Bridge.

IX. ADJOURN

There being no additional business to discuss, the meeting adjourned at 8:34 p.m.

MINUTES

City of Carrollton Mayor and Council Public Hearing – 2016 Millage Rate Special Called Meeting September 21, 2016 6:00 p.m.

Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia

I. CALL TO ORDER

The Mayor and Council met in a Special Called Meeting on Wednesday, September 21, 2016 in the Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia. Mayor Walt Hollingsworth called the meeting to order at 6:05 p.m. Members present: Mayor Walt Hollingsworth, Mayor Pro Tem Gerald Byrd, Councilmember Met Lane, Councilmember Rory Wojcik. Members absent: Councilmember Jim Watters.

II. PUBLIC HEARING – 2016 MILLAGE RATE

Mayor Hollingsworth opened a public hearing to receive comments regarding the ratification of the 2016 millage rate. Finance Director Jim Triplett advised the Mayor and Council that the millage rate for City maintenance and operations is 4.62 mills. This rate represents no change from the 2015 actual millage rate, but does represent a 2.10% increase over the calculated roll back rate of 4.525 mills.

Comments received were as follows:

Councilmember Met Lane stated that he had only one constituent to express a desire for a millage roll back and that individual owns a large inventory of single-family rental property. Councilmember Lane also advised that during three of the public hearings, only one individual was in attendance to express concerns.

City Manager Grizzard explained that if the City were to roll back the millage rate the savings for a property owner would be as follows:

An owner of property valued at \$100,000 would save only \$3.00 per year

An owner of property valued at \$200,000 would save only \$7.00 per year

An owner of property valued at property valued at \$500,000 would save only \$19.00 per year

Mayor Hollingsworth stated that he had not received any complaints from anyone regarding the millage rate. Mayor Hollingsworth also stated that the City is still two mills short of everyone else in the county and has the largest population.

Finance Director Jim Triplett stated that the City could gain between \$250,000 to \$300,000 extra funds to add to the general fund and real estate property tax with the millage set at 4.62 mills. Finance Director Triplett advised that he felt the 2.10 percent increase was not significant enough to generate outcry from the public. Finance Director Triplett noted that the matter had been advertised as required.

After no further discussion on the matter, *Motion by Mayor Hollingsworth, seconded by Councilmember Wojcik to approve the 2016 Millage Rate at 4.62 Mills. (Motion passed 4-0, Councilmember Watters absent).*

III. MAYOR AND COUNCIL ANNOUNCEMENTS

Councilmember Met Lane stated that he, Mayor Hollingsworth, and Councilmember Wojcik had a great time at the recent University of West Georgia football game.

Councilmember Byrd expressed appreciation to those individuals who participated in the recent Downs Syndrome event at Target.

Councilmember Byrd also invited everyone to attend the Legends West Opening Ceremony which will be held on Sunday, September 25th beginning at 3:00 p.m. This event was previously canceled due to anticipated rain storms.

Councilmember Wojcik stated that University of West Georgia Day event went well.

IV. CITY MANAGER ANNOUNCEMENTS

There were none.

V. ADJOURN

There being no additional business to discuss, the meeting was adjourned at 6:10 p.m.

Office of the Mayor
Carrollton, Georgia

Certificate of
Recognition

**West Georgia Warriors Travel Baseball Team
2016 USSSA Global Major World Series 13 & Under Champions**

WHEREAS: it gives the Mayor and Council a tremendous amount of pleasure and pride to express to all members of the West Georgia Warriors 13 and Under Baseball Team - players, coaches, and parents - our sincere congratulations on winning back to back tournaments in the 2016 USSA Global Major World Series 13 and Under Major Championship Division; and

WHEREAS: each of you are to be commended in achieving excellence in the game of baseball; and

WHEREAS: a young person must possess an outstanding spirit of dedication, enthusiasm and willingness to work hard, incorporating into their daily lives the concepts and disciplines which they have been taught; now

THEREFORE, we are pleased to publicly recognize the following members of the West Georgia Warriors 13 and Under USSSA Global Major World Series Champions and their coaches:

| | | |
|----------|----------------|-----------------|
| Players: | Mitchell Cole | Daulton Payne |
| | Colton Cosper | Eli Runyan |
| | Brooks Hardie | Sam Simpson |
| | Chaz Hickman | Chael Sullivan |
| | Bear Madliak | Tucker Sullivan |
| | Blake Matthews | Parker Willis |
| | Kyle Aldridge | |

Coaches: Tyler Meigs, Head Coach
Loren Madliak, Assistant Coach

for their fine efforts and proudly present this certificate as an expression of admiration.

Signed this 7th day of November, 2016

Walt Hollingsworth, Mayor





PRESS RELEASE

**CITY OF CARROLLTON
October 11, 2016**

City of Carrollton Water Plant Director named Chair of Georgia Section of American Water Works Association

For Immediate Release:

The City of Carrollton is pleased to announce that Water Plant Superintendent, *Connie Nelms*, was recently elected Chair of the Georgia Section of the American Water Works Association (GAWWA). As GAWWA Chair, Nelms will have general supervision over the affairs of the Section and shall preside at all meetings of the Section and of the Executive Committee.

The Chair of GAWWA represents the national organization (AWWA) and works to ensure that Georgia's most precious resource –water is protected through education and training. Through GAWWA, Nelms will be dedicated to providing resources for knowledge, information, and advocacy to improve the quality and supply of water in Georgia to over 950 water professionals. GAWWA works cooperatively with various professional organizations in Georgia to achieve these goals and strengthen public confidence in drinking water.



Connie Nelms has been actively participating in GAWWA for approximately ten (10) years and has been recognized for numerous achievements throughout her career. As a member of both GAWWA and the Georgia Association of Water Professionals, Nelms has worked on several committees, which include the Laboratory Committee, Scholarship Committee and Plant of the Year Awards. In 2010, she was the recipient of the Ira C. Kelley award for her advancements and achievements in the environmental laboratory field. In 2013, she was the recipient of the Elizabeth McEntire Award for outstanding service in the direct operation of water supply and water treatment. In 2015, she was the recipient of the William J. Greene, Jr. Award for her extraordinary loyalty to and support of AWWA through leadership, administration, encouragement, and other activities that contribute substantially to the success of the Georgia Section. Her one-year term as chair of the Georgia American Water Works Association commenced on July 12, 2016.

We are very pleased that Connie has been named to this distinguished position. Her experience, dedication, and professionalism will be an asset to the GAWWA.

RESOLUTION 21-2016

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CARROLLTON, STATE OF GEORGIA, TO AMEND SECTION 2.01.02 (“RESIDENTIAL ZONING DISTRICTS”) AND SECTION 4.02.03 (“DESIGN STANDARDS FOR MULTIFAMILY DEVELOPMENTS”) OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF CARROLLTON WITH RESPECT TO THE DENSITY OF MULTI-FAMILY PROJECTS

WHEREAS, on January 4, 2016, the Mayor and City Council of Carrollton, Georgia adopted Resolution 05-2016, which resolution imposed a six-month moratorium on the acceptance of plans and applications for apartments and the issuance of land disturbance and building permits for apartments, which moratorium was extended for an additional six-month period by action of the Mayor and City Council on June 30, 2016; and

WHEREAS, the purpose of the moratorium was to allow the City of Carrollton an opportunity to study the current mix of housing stock within the City, projections as to the future mix of housing stock within the City, and the impacts of same, and to make recommendations as to the zoning and regulation of multi-family housing within the City; and

WHEREAS, the City retained a consultant to make such a study, and the study has been completed; and

WHEREAS, the consultant has determined that the City has a far greater percentage of multi-family housing – in relation to single-family housing – than other cities of comparable size and characteristics, including other such cities with college campuses; and

WHEREAS, the consultant has also determined that – at its current rate of growth – the percentage of multi-family housing – in relation to single-family housing – will continue to increase and could even approach or exceed fifty percent of the City’s housing stock, placing the City at or near the highest such percentage when compared to other cities of comparable size and characteristics; and

WHEREAS, the consultant has also determined that multi-family housing has a disproportionate impact on City resources and services, and that the cost of providing City services to multi-family housing exceeds the corresponding ad valorem tax revenue produced by multi-family housing; and

WHEREAS, the Mayor and City Council of Carrollton, Georgia find it in the public interest not to eliminate the development of future multi-family housing altogether, but rather to limit the density of such developments; and

WHEREAS, the Mayor and City Council wish to impose the density limit for a one-year period and then consider whether to continue with the density limit.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of Carrollton do hereby amend Section 2.01.02 (“Residential Zoning Districts”) and Section 4.02.03 (“Design Standards for Multifamily Developments”) of the City of Carrollton Unified Development Ordinance as follows:

2.01.02 Residential Zoning Districts

The following residential zoning districts are established:

...

- G. R-M, Residential Multifamily (Maximum 6 units per acre, unless a special use permit is obtained allowing a greater density). This district is intended to provide an area for moderate- and high-density residential development. The regulations for this district are designed to provide areas for apartment complexes and other high-density residential development.

...

4.02.03 Design Standards for Multifamily Developments

...

- E. Density. The density of any multifamily development shall not exceed six (6) units per acre, unless a special use permit pursuant to Section 2.04.24(B) is obtained from the Mayor and City Council allowing a greater density.
- F. “Unit” defined. For purposes of multifamily development, each unit shall have a kitchen and no unit shall exceed four (4) bedrooms.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Mayor and City Council of Carrollton do hereby direct the City Manager to place the density limit on the agenda for the November, 2017 regular meeting of the Mayor and City Council for further review and discussion.

ADOPTED this 7th day of November, 2016.

MAYOR AND CITY COUNCIL OF CARROLLTON

Mayor, City of Carrollton

Clerk, City of Carrollton

RESOLUTION 25-2016

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
CARROLLTON, STATE OF GEORGIA, TO ESTABLISH A “LITTLE FREE PANTRY”
PROGRAM WITHIN THE CITY OF CARROLLTON**

WHEREAS, several years ago, a “Little Free Library” program was started in the City of Carrollton, Georgia, pursuant to which locations were established at certain public places within the City where the general public could exchange books free of charge; and

WHEREAS, many communities throughout the country have started similar programs, the positive results from which have been well publicized; and

WHEREAS, building on the success of the “Little Free Library” program, many communities throughout the country have started “Little Free Pantry” programs, whereby nonperishable foods and other items can be donated to and shared with people in need; and

WHEREAS, the Mayor and City Council believe that there is an unmet need for food and other items within the City of Carrollton, Georgia; and

WHEREAS, the Mayor and City Council find it in the public interest to establish a “Little Free Pantry” program and to provide locations at certain public places within the City, whereby nonperishable food and other items may be donated and shared with people in need.

NOW, THEREFORE BE IT RESOLVED, as follows:

1. the Mayor and City Council of Carrollton do hereby establish a “Little Free Pantry” program within the City of Carrollton;
2. the City Manager or his designee shall designate one or more locations within the City for “Little Free Pantry” boxes;
3. the boxes shall be constructed of materials and in dimensions approved by the City Manger or his designee;
4. only nonperishable food and other items approved by the City Manager or his designee shall be placed in the boxes;
5. the City Attorney is directed to prepare any disclaimer as he deems necessary to reduce or eliminate the City’s liability for the program; and
6. the City Manager or his designee is otherwise authorized to impose any such rules or regulations as may be necessary to ensure the success and safety of the program.

ADOPTED this 7th day of November, 2016.

MAYOR AND CITY COUNCIL OF CARROLLTON

Mayor, City of Carrollton

Clerk, City of Carrollton



MEMORANDUM

TO: Mayor and City Council
FROM: Erica Studdard, Community Development Director 
RE: Resolution 26-2016 Hotel/Motel Tax
DATE: October 31, 2016

Pursuant to State law, O.C.G.A. § 48-13-50 the City of Carrollton is authorized to levy an excise tax on the use of hotels and motels within Carrollton to promote and attract conventions, tourism and economic development. Attached for your consideration is Resolution 26-2016, which would increase the hotel/motel tax in the City of Carrollton from five percent (5%) to eight percent (8%).

Carrollton is currently authorized to levy an excise tax at the rate of five percent (5%) of the amount paid for a guest room in a hotel/motel within the City, unless an exemption applies. The revenues generated from the five percent (5%) tax are used to promote, attract, stimulate, and develop conventions, tourism and economic development within the City. Allocations are as follows:

- 2% = Carrollton Area Convention and Visitors Bureau (40%)
- 2% = City of Carrollton General Fund (40%)
- 1% = Chamber of Commerce (20%)

State law also provides that cities may charge a hotel/motel tax at a rate up to eight percent (8%), provided that the city adopts a resolution specifying the tax rate. Subsequent to the adoption of any such resolution, the proposed hotel/motel tax must then be approved through the enactment of a local Act by the Georgia General Assembly.

Staff believes it would be in the City's best interest to increase the City's hotel/motel tax rate to eight percent (8%) with portions of the proceeds funding renovations to the Carrollton Cultural Arts Center, a spur from the Carrollton Greenbelt to Adamson Square, corridor and gateway improvements, and a community "branding" campaign. It should also be noted that current funding allocations to the Carrollton Convention and Visitors Bureau and Chamber of Commerce are not affected by this change.

The proposed new allocation of the eight percent (8%) hotel/motel excise tax would be allocated as follows:

1. 3½% shall be allocated for the purpose of promoting tourism, conventions and trade shows within the City.
2. 1½% shall be allocated towards tourism product development purposes, including renovations to the Carrollton Cultural Arts Center, a spur from the Carrollton Greenbelt to Adamson Square, corridor and gateway improvements, and a community "branding" campaign and any other permissible use under O.C.G.A. § 48-13-50.
3. 3% shall be allocated to the general fund of the City of Carrollton, Georgia.

RESOLUTION 26-2016

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
CARROLLTON, STATE OF GEORGIA, TO INCREASE THE HOTEL/MOTEL TAX
CHARGED WITHIN THE CITY OF CARROLLTON, GEORGIA FROM FIVE
PERCENT TO EIGHT PERCENT**

WHEREAS, pursuant to State law, O.C.G.A. § 48-13-50 et seq., the City of Carrollton, Georgia is authorized to levy an excise tax on the use of hotels and motels within the City (hereinafter a “hotel/motel tax”), the general purpose of which is to promote, attract, stimulate, and develop conventions and tourism within the City and for the provision of other local government services; and

WHEREAS, pursuant to State law, the City of Carrollton, Georgia currently provides for a tax at the rate of five percent of the amount paid for a guest room in a hotel or motel within the City, unless an exemption applies; and

WHEREAS, pursuant to O.C.G.A. § 48-13-50(b)(2), the City may charge a hotel/motel tax at a rate up to eight percent, provided that the City adopts a resolution specifying the tax rate, identifying the projects or tourism product development purposes to be funded by the tax, and specifying the allocation of proceeds; and

WHEREAS, subsequent to the adoption of any such resolution, any such hotel/motel tax must be approved through the enactment of a local Act by the Georgia General Assembly; and

WHEREAS, the Mayor and City Council find it in the public interest to increase the City’s hotel/motel tax rate to eight percent, portions of the proceeds from which will fund renovations to the Carrollton Cultural Arts Center, a spur from the Carrollton Greenbelt to Adamson Square, corridor and gateway improvements, and a community “branding” campaign; and

WHEREAS, the Mayor and City Council request that the Georgia General Assembly enact local legislation to this effect.

NOW, THEREFORE BE IT RESOLVED, the Mayor and City Council of Carrollton do hereby request that legislation be presented at the next session of the Georgia General Assembly, which enacts local legislation establishing a hotel/motel excise tax pursuant to O.C.G.A. § 48-13-51(b) on the following terms:

1. The rate of the tax shall be eight percent of the charge for the furnishing for value to the public of any room or rooms, lodgings, or accommodations furnished by any person or legal entity licensed by, or required to pay business or occupation taxes to, the City of Carrollton, Georgia for operating within the City a hotel, motel, inn, lodge, tourist camp, tourist cabin, campground, or any other place in which rooms, lodgings, or accommodations are regularly or periodically furnished for value.

2. The tourism product development projects to be supported by this excise tax are designated to fund renovations to the Carrollton Cultural Arts Center, a spur from the Carrollton Greenbelt to Adamson Square, corridor and gateway improvements, and a community “branding” campaign.
3. The proceeds of the hotel motel excise tax shall be allocated as follows:
 - i. 3½% shall be allocated for the purpose of promoting tourism, conventions and trade shows within the City of Carrollton, Georgia;
 - ii. 1½% shall be allocated towards tourism product development purposes, including renovations to the Carrollton Cultural Arts Center, a spur from the Carrollton Greenbelt to Adamson Square, corridor and gateway improvements, and a community “branding” campaign and any other permissible use under O.C.G.A. § 48-13-50 et seq.; and
 - iii. 3% shall be allocated to the general fund of the City of Carrollton, Georgia.

ADOPTED this 7th day of November, 2016.

MAYOR AND CITY COUNCIL OF CARROLLTON

Mayor, City of Carrollton

Clerk, City of Carrollton

315 Bradley Street
Carrollton, Georgia 30117

City Hall (770) 830-2000



P.O. Box 1949
Carrollton, Georgia 30112

Fax (770) 830-2026
Office of the City Manager

MEMORANDUM

TO: The Mayor and Council

FROM: Tommy J. Holland, P.E., City Engineer *JH*

DATE: October 24, 2016

SUBJECT: Alabama Street Sidewalk

The City Engineering Department issued an RFP for the Alabama Street Sidewalk Project. The proposals/bids will be received and opened November 3, 2016. Therefore, the results will be presented at the November 7, 2016 Mayor & Council Meeting for your consideration.

The proposed sidewalk project will consist of approximately 9,000 SF of concrete sidewalk along the south side of Alabama Street from the existing sidewalk at Dollar General just east of Brumbelow Road to Longbon Street.

315 Bradley Street
Carrollton, Georgia 30117

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Office of the City Manager

MEMORANDUM

TO: The Mayor and Council

FROM: Tommy J. Holland, P.E., City Engineer 

DATE: October 24, 2016

SUBJECT: Almon Road Culvert Improvements

The culvert on Almon Road, near Lake Carroll Blvd, was damaged during the December 24, 2015 flood event. Temporary repairs were made to reopen the roadway for traffic. The Federal Emergency Management Agency (FEMA), along with the Georgia Emergency Management Agency (GEMA), has provided grant funding to repair and improve the damage caused by the flood event.

The City Engineering Department issued an RFP for the Almon Road Culvert Improvement Project. The proposals/bids were received and opened October 13, 2016. Five proposals were received with the following results:

| | |
|--------------------------------|--------------|
| Site Engineering | \$746,730.00 |
| Baldwin Paving | \$493,863.42 |
| Georgia Bridge & Concrete, LLC | \$486,209.00 |
| Southeastern Site Development | \$420,398.62 |
| Carl Owen Construction | \$278,932.00 |

Given that this was an RFP, price was not the sole criteria for selection. The actual contractor proposal evaluations are shown on the attached certified bid tabulation. All contractors were reputable and qualified contractors.

The FEMA/GEMA grant requires that the federal share of the cost be 75%, the state share at 10%, and the City share at 15%. The City portion of this contract is estimated to be \$41,839.80. City Staff recommends that the Mayor and Council award the Almon Road Culvert Improvement Project to Carl Owen Construction, Inc. in the amount of \$278,932.00.

Attachment

Almon Road Culvert Improvement Bid Tabulation

| Contractor | Bid Amount | Estimated Days til Completion | Bid Amount Rating | | Quality of Work & References | | Total Bid Points out of 10 |
|--------------------------------|--------------|-------------------------------|-------------------|-----|------------------------------|-----|----------------------------|
| | | | Actual | 50% | Actual | 50% | |
| Carl Owen Construction | \$278,932.00 | 30 Days | 10.0 | 5.0 | 10.0 | 5.0 | 10.0 |
| Southeastern Site Development | \$420,398.62 | 60 Days | 6.6 | 3.3 | 10.0 | 5.0 | 8.3 |
| Georgia Bridge & Concrete, LLC | \$486,209.00 | 60 Days | 5.7 | 2.9 | 10.0 | 5.0 | 7.9 |
| Baldwin Paving | \$493,863.42 | 60 Days | 5.6 | 1.1 | 10.0 | 5.0 | 6.1 |
| Site Engineering | \$746,730.00 | 54 Days | 3.7 | 0.8 | 10.0 | 5.0 | 5.8 |


 Tommy J. Holland, P.E. City Engineer


 Mike Green, Director of Public Works


 Rick Grant, P.E. Project Engineer

315 Bradley Street
Carrollton, Georgia 30117

City Hall (770) 830-2000



P.O. Box 1949
Carrollton, Georgia 30112

Fax (770) 830-2026

Office of the City Manager

MEMORANDUM

TO: The Mayor and Council

FROM: Tommy J. Holland, P.E., City Engineer *JH*

DATE: October 24, 2016

SUBJECT: Greenbelt - Hwy 27 Crossing at Kingsbridge Rd

The City Engineering Department issued an RFP for the Greenbelt crossing at the Hwy 27 and Kingsbridge Road intersection. The proposals/bids were received and opened October 13, 2016. Two proposals were received with the following results:

| | |
|--------------------------------|--------------|
| Lewallen Construction Co. Inc. | \$152,469.00 |
| JCH Corporation | \$252,300.00 |

Given that this was an RFP, price was not the sole criteria for selection. The actual contractor proposal evaluations are shown on the attached certified bid tabulation. All contractors were reputable and qualified contractors.

This project is partially funded by the Georgia DOT (Off System Safety LMIG) with the City matching portion at 30%. This makes the City's financial exposure approximately \$45,740.70.

City Staff recommends that the Mayor and Council award the Greenbelt: Hwy 27 Crossing at Kingsbridge Road to Lewallen Construction, Inc. in the amount of \$152,469.00.

Attachment

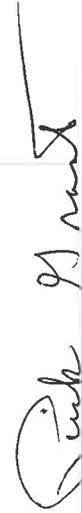
**GreenBelt: Hwy 27 Crossing at Kingsbridge Rd
Bid Tabulation**

| Contractor | Bid Amount | Estimated Days til Completion | Bid Amount Rating | | Quality of Work & References | | Total Bid Points out of 10 |
|-----------------------|--------------|----------------------------------|-------------------|-----|---------------------------------|-----|----------------------------------|
| | | | Actual | 50% | Actual | 50% | |
| Lewallen Construction | \$152,469.00 | 30 Days | 10.0 | 5.0 | 10.0 | 5.0 | 10.0 |
| JCH Corporation | \$252,300.00 | 60 Days | 6.0 | 3.0 | 10.0 | 5.0 | 8.0 |


Tommy J. Holland, P.E. City Engineer



Erica Studdard, Community Development Director



Rick Grant, P.E. Project Engineer



Office of the City Manager

MEMORANDUM

TO: Mayor and City Council
FROM: Erica Studdard, Community Development Director 
RE: Main Street Board of Directors Election
DATE: September 9, 2016

Main Street Board of Directors Election

Main Street Board of Directors member Tom Nielsen tendered his resignation to the Board on August 1, 2016. Additionally, the current Main Street Bylaws allow 5-7 Directors on the Board, and we currently have four Directors serving and one open seat created by Mr. Nielson. In order to create a better opportunity for more diverse dialogue among the Board, the City would like to increase the membership of the Board from five to seven Directors. In accordance with the Main Street Bylaws, the following individuals were nominated by the Main Street membership. Upon your approval, these names will be placed on a ballot and three will be elected by the Main Street membership in the coming weeks.

1. **Dr. Scot Lingrell** – Dr. Lingrell is a Main Street member and the Vice President of Student Affairs & Enrollment Management with the University of West Georgia. The Main Street Board feels that Scot will be an excellent addition to the Board in the area of strengthening the relationship between Main Street and UWG.
2. **Ms. Faith Mallory** – Faith is a Main Street member and a sales representative for KorKat Industries. KorKat sells commercial recreational equipment used in parks. Faith has volunteered for many Main Street events and provided countless publicity photographs. The Main Street Board believes that Faith will bring a fresh business perspective to the Board.
3. **Mr. Mark Sullivan** – Mark is a Main Street member and owner of Lime Biscuit Strategies located just off the Square. Lime Biscuit Strategies is a full service marketing company. The Main Street Board agrees that Mark’s advertising expertise will compliment Main Street’s efforts well.
4. **Mrs. Kelly Meigs** – Kelly is a Main Street member and the Director of Marketing for Tanner Health Systems. Main Street and Tanner partner for many projects like the summer movies at the Amp and the Fall Festival. Per Main Street state guidelines, Kelly would provide representation from a “large employer” and strengthen the relationship between Main Street and Tanner.
5. **Ms. Melanie Drew** – Melanie is a Main Street member and the owner of Blue Heron Art Studio located in the Historic District. She is a local artist, teaches classes at the Cultural Arts Center and a business owner. Melanie’s fresh creative energy would balance the Main Street Board.
6. **Mrs. Caroline Aycock** – Caroline is a Main Street member, a local photographer, and a resident of the Historic District. She is the 4th generation to live in the historic Aycock house on Dixie Street. Per Main Street state guidelines, Caroline would provide representation from a “resident.”



MEMORANDUM

TO: Mayor and City Council
FROM:  Timothy C. Grizzard, P.E., City Manager
RE: Appointments to Non-Profit Financial Assistance Committee (3)
DATE: October 27, 2016

As you may recall, the Mayor and Council passed Resolution 14-2016 in June 2016 to provide staff with policies and procedures for civic organizations, charities, non-profit groups, and other similar entities that often approach the City about assisting them financially.

Resolution 14-2016 provided that the Mayor and City Council, at their discretion, may appoint a committee of no less than three (3) and no more than five (5) residents of the City to review and make a recommendation as to funding any such requests for financial assistance.

City staff members have created the Non-Profit Financial Assistance Application, of which, has been reviewed and approved to form by City Attorney Chuck Conerly. Staff now request the Mayor and Council appoint three (3) residents of the City to service on the Non-Profit Financial Assistance Committee.

If you have any questions, please let me know. Thank you.



MEMORANDUM

TO: Mayor and City Council
FROM: Erica Studdard, Community Development Director 
RE: Corridor Development and Beautification Committee Appointment
DATE: October 31, 2016

In September 2016, the Mayor and City Council created the Carrollton Corridor Development and Beautification Committee. At the time, 12 members were appointed based on their education, training, expertise, or demonstrated interest and involvement in business, economic and community development, the arts, streetscapes, architecture, landscaping, engineering, or beautification and recycling programs. At this time, *April Harris*, one of the inaugural members, will be unable to serve on this committee due to her other time commitments.

At your November 2016 meeting, you will need to appoint an additional member to the Carrollton Corridor Development and Beautification Committee to replace April Harris. The appointment will be for a one-year term beginning immediately.

Please let me know if you have any questions regarding the appointment.



MEMORANDUM

TO: Mayor and City Council
FROM: Timothy C. Grizzard, P.E., City Manager
RE: Carrollton Area Convention and Visitors Bureau (CACVB) Appointments (4)
DATE: October 24, 2016

Please be advised that two (2) on the CACVB Board have expired and the board has recommended re-appointment of the following individuals: (Both individuals have been excellent and active members and have agreed to serve again.)

1. **Chris Duffey** - Owner/Founder of The Corner Cafe, Downtown Carrollton's oldest restaurant. Chris has a life-long history with the restaurant industry having worked at, managed and founded numerous restaurants in Carrollton and elsewhere. The Corner Cafe has been featured in many media articles and on television as a cornerstone downtown business and unique culinary attraction. Chris serves as the Food Service Representative on the board. If re-appointed this term would begin immediately and expire June 30, 2019.
2. **Mike Hart** - Owner of Best Events Ever event planning and is catering manager for Federico Gimenez' family of restaurants (Samba Loca, LocoMex, and The Border). Mike has had a long career in hospitality management. Mike serves as the Hospitality Representative on the board. If re-appointed this term would begin immediately and expire June 30, 2019.

The CACVB also had two (2) members leave the board causing vacancies/unexpired terms. The board has recommended the following individuals to fill these terms:

3. **Shannon Mundy**: Sales Director for the Courtyard by Marriott since its opening. Nominated to fill the unexpired term of Nicole Clark as Hotel Representative. If appointed, her term would expire June 30, 2018.
4. **Daryl Johnson**: Park Manager for McIntosh Reserve Park. Nominated to fill the unexpired term of Trudy Crunkleton as an At-Large Representative. If appointed, his term would expire June 30, 2017.

The primary purpose of the Carrollton Area Convention and Visitors Bureau is to enhance economic development and gain recognition for the Carrollton area through the promotion of tourism and attraction of visitors. The CAVB is funded by Hotel/Motel Tax Revenue. Funds are used to promote trade, tourism and industry to the area.

If you have any questions, please let me know. Thank you.