I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. CITIZEN COMMENTS
(Please state your name and address for the record and limit comments to three minutes.)

V. MINUTES (January 8, 2018 and February 2, 2018)

VI. MAYOR AND COUNCIL ANNOUNCEMENTS / COMMENTS

VII. CITY MANAGER ANNOUNCEMENTS / COMMENTS

VIII. APPROVAL OF AGENDA ITEMS FOR CONSIDERATION

1. Resolution 05-2018: Amendment to UDO to Establish Lake Carroll Village Overlay


4. 2016-2017 City Audit Presentation

5. Vehicle Bid: Street Sweeper

6. Equipment Bid: Wastewater Bar Screen

IX. ADJOURN

The Agenda for each Mayor and Council Meeting is available for review in the City Manager’s Office, 315 Bradley Street, Carrollton, Georgia and the City’s website, www.carrollton-ga.gov five (5) business days prior to a Mayor and Council Meeting. A summary of Agenda items acted upon is available within 48 hours of the meeting at the address and website listed above. Minutes to any previous meeting (once adopted) are available upon request or may be viewed on the City’s website, www.carrollton-ga.gov. The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at a meeting, the City will try to accommodate you in every reasonable manner. Please call (770) 830-2000 from 8:30 a.m. to 5:00 p.m. Monday through Friday at least 48 hours prior to the meeting if special assistance is needed.
I. CALL TO ORDER
The Mayor and Council met in a Special Called Meeting on Monday, January 8, 2018 in the Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia. Mayor Hollingsworth called the meeting to order at 6:00 p.m. Members present: Mayor Walt Hollingsworth, Mayor Pro-Tem Gerald Byrd, Councilmember Jim Watters, Councilmember Met Lane and Councilmember Rory Wojcik. Members absent: None

II. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mayor Hollingsworth.

III. INVOCATION
The invocation was offered by Finance Director Jim Triplett

IV. OATH OF OFFICE
1. Ward I Councilmember: Gerald Byrd
2. Ward II Councilmember: Rory Wojcik
Carroll County Probate Judge Betty Cason administered the Oath of Office to Ward I Councilmember Gerald Byrd and Ward II Councilmember Rory Wojcik.

V. CITIZEN COMMENTS
- General Barry Dalton, 50 Tony Drive, inquired if the City was interested or when the City would accept his previous offer to donate his dismantled miniature garden train set and accessories. Mr. Dalton stated that he was still willing to design the layout of the miniature garden train set. Mr. Dalton also advised of other civic groups interested in the miniature garden train set.

- Shuvette Byrd, sister of Mayor Pro-Tem Byrd and resident of Carrollton stated she had heard that the Mayor and Council may vote to elect another councilmember as Mayor Pro-Tem. Ms. Byrd requested the Mayor and Council to re-elect Mayor Pro-Tem Byrd as the Mayor Pro-Tem for 2018, citing his experience on the Council and his love for the City of Carrollton.

- Angie Rogers, resident of Roopville, stated she was interested in moving to Carrollton in the near future and becoming involved in the community. Ms. Rogers stated she knew Mayor Pro-Tem Byrd and his hard work in the community.

- Albert Bray, resident of West Carrollton, expressed support of Mayor Pro-Tem Byrd continuing as Mayor Pro-Tem. Mr. Grape gave examples of Mayor Pro-Tem Byrd’s work in West Carrollton.

- Minister Audrey North, resident of East Carrollton, expressed support of Mayor Pro-Tem Byrd continuing as Mayor Pro-Tem. Minister North stated she grew up in West Carrollton and she knows Mayor Pro-Tem Byrd has fought hard for a better community.
Mayor Pro-Tem Byrd expressed appreciation to everyone for their continued support.

VI. MINUTES (December 4, 2017)

Motion by Councilmember Lane, seconded by Councilmember Wojcik to approve the minutes of the December 4, 2017 meeting as presented. (Motion passed 5-0.)

VII. MAYOR AND COUNCIL ANNOUNCEMENTS / COMMENTS

Mayor Pro-Tem Byrd:
- Encouraged everyone to visit the Carroll County Animal Shelter before purchasing animals.
- Expressed appreciation to staff for assisting with last minute needs.
- Thanked the citizens of Ward I for electing him to serve for another 4 years.
- Thanked the Public Works Department, first responders, power crews and helpful neighbors for their work during the December snow storm.
- Announced that he and Councilmember Wojcik would be hosting a town hall meeting to explore and discuss solar energy and/or electric powered vehicles.

Councilmember Lane:
- Recognized and expressed appreciation to Community Development Director Erica Studdard for the success of the branding campaign.
- Explained the Mayor Pro-Tem appointment process. Pointed out that when he initially was elected, he and the Mayor had discovered there was not a provision in the Ordinance addressing who selects the Mayor Pro-Tem. The City then passed a Resolution providing that the elected officials would vote in January of every calendar year for the Mayor Pro-Tem. Last January, when the time to elect the 2017 Mayor Pro-Tem, a discussion arose about rotating the appointment so that all councilmembers would have the opportunity to serve as Mayor Pro-Tem, but they decided not to rotate that year. This year there was discussion, not about removing the title, but inquiry if any of the rest of Council was interested in serving as Mayor Pro-Tem. Remarked that Mayor Pro-Tem Byrd had done a tremendous job throughout Carrollton and the community.

Councilmember Wojcik:
- Expressed appreciation to the first responders and to those who helped in the snow storm cleanup last month. Noted that he had received numerous compliments on how quickly limbs and debris were removed from the front of their homes.
- Thanked everyone who had offered support and elected him for another term.
- Expressed appreciation to City staff and the Mayor and Council for their work, support and advice in his role as Councilmember.
- Stated he was going to continue to work towards pushing sustainable and deliverable growth for Carrollton.
- Stated he was excited about the creation of the Carrollton Corridor Development and Beautification Committee and the work already in process from the committee.

VIII. CITY MANAGER ANNOUNCEMENTS / COMMENTS

City Manager Grizzard:
- Expressed appreciation to City Staff and the elected official for their support. Emphasized that the Department Heads do a great job and the City is in excellent shape. Remarked that the City’s level of service is second to none.
- Stated he had received numerous compliments from the public regarding the Public Safety Departments and the Public Works Department hard work during and after the snow storm last month.
- Reported that the City had received several requests for changes and enhancements to City streets that would calm traffic; citing speed bumps, traffic tables and three-way stops. Noted that there have also been members of the Council that had expressed concerns that some of the measures requested by the public would not work. Reported that staff had located the City’s...
written traffic policy and will move forward addressing traffic issues per this policy.

IX. APPROVAL OF AGENDA ITEMS FOR CONSIDERATION

Motion by Mayor Pro-Tem Byrd, seconded by Councilmember Watters to amend the presented Agenda by removing Item 4. GreenBelt Spur Payback Agreement and approve as amended. (Motion passed 5-0.)

1. Recognition: Mr. PJ Ball
Mayor Pro-Tem Byrd recognized and congratulated Carrollton native, Mr. Phillip John “PJ” Ball, for his achievements as a television personality, actor, and as a Team USA Sport Stacker. Young Mr. Ball gave a demonstration of his sport stacking talents.

2. Mayor Pro-Tem Appointment
Motion by Councilmember Watters, seconded by Councilmember Lane, to re-elect Mayor Pro-Tem Byrd for 2018 Mayor Pro-Tem. (Motion passed 5-0.)

3. Rezoning Request: Rezone 9.93 acres from C-2 (General Commercial) to C-3 (Neighborhood Commercial) with the SHFZ (Senior Housing Floating Zone)
Location: 170 Highway 113
Applicant: CRN Development, LLC
on behalf of property owner Carstin Developers LLC

Community Development Director Erica Studdard presented for consideration a rezoning request that had been tabled from the December 4, 2017 Mayor and Council Meeting. Director Studdard advised that the rezoning request was tabled to allow for the applicant to submit a traffic study and a landscaping plan for the proposed senior housing development.

Director Studdard advised that applicant CRN Development, LLC requested to rezone 9.93 acres located at 170 Highway 113 from C-2 (General Commercial) to C-3 (Neighborhood Commercial) with the SHFZ (Senior Housing Floating Zone) to construct 102 apartment units for active adults 55+. Director Studdard advised that the Planning Commission had unanimously recommended approval of the request with the following conditions:

1. Sidewalks may be constructed as shown on the binding site plan.
2. The site plan and architectural elevations are binding to the approval of the zoning.
3. An increase in the allowable density from 10 units per acre to 10.3 units per acre.
4. The cemetery located at the southwestern boundary is to be preserved and protected.
5. Flexibility is given to the number of parking spots needed with the results of a parking assessment.
6. The trees that are along the south property line adjacent to 160 Highway 113 are to remain.
7. The facade of the back of the building facing Highway 113 shall contain features to appear as a building front.
8. A buffer consisting of 8 foot to 10 foot evergreens, non leyland cypress, will be planted along the property lines separating commercial from residential on the southern portion of the property.

Director Studdard advised that included in the agenda packet were copies of the proposed development’s trip generation study and landscaping plan as requested. The trip generation study includes trip information during the AM and PM peak hours. The proposed senior housing development land use classification is considered a low daily and peak traffic generator as compared to other commercial or retail uses. The consultant concludes in the correspondence that the development will have little impact at full build-out on both Highways 27 and Highway 113.
Director Studdard stated that the applicant had also submitted a landscape plan as requested showing the installation of additional hardwood trees in the dedicated greenspace for the development. An evergreen buffer is also proposed adjacent to the single-family residence south of the development.

Mayor Hollingsworth opened the floor for questions and discussion.

Councilmember Wojcik inquired if a sidewalk on Highway 113 was included in the landscape plan. Director Studdard reported that a sidewalk was not included in the landscape plan and if that was wanted by the Mayor and Council, this could be added as another condition of rezoning.

Councilmember Wojcik stated he would make a motion to approve the rezoning with the conditions, but wanted to include the requirement that a sidewalk be installed on Highway 113 in addition to the existing sidewalks inside the development.

Mayor Pro-Tem Byrd inquired to the qualifications of the residents for the development. Ms. Carrie Cornelison, speaking on behalf of the developer advised that qualified applicants must be of a certain low-income level ($13,000-$33,000) and over the age of 55. Ms. Cornelison advised that a sidewalk on Highway 113 was possible but it would require the obtaining of right of ways.

Mayor Pro-Tem Byrd agreed a sidewalk would be necessary for connectivity to the shopping area across from the Highway 113 and Highway 27 intersection and inquired if the City would require a sidewalk to the shopping Center. Director Studdard advised that the sidewalk would only be required on the developer's Highway 113 property frontage and hopefully the City would connect at some point.

Mayor Hollingsworth inquired if there was any other discussion, or if anyone wanting to speak in favor or opposed to the request. There were none.

Motion by Councilmember Wojcik, seconded by Councilmember Lane to accept the Planning Commission’s recommendation to approve rezoning 9.93 acres located at 170 Highway 113 from C-2 (General Commercial) to C-3 (Neighborhood Commercial) with the SHFZ (Senior Housing Floating Zone) to construct 102 apartment units for active adults 55+ with the conditions as presented by staff and the condition that a sidewalk be installed on the developer’s property along Highway 113. (Motion passed 5-0.)

4. GreenBelt Spur Pay Back Agreement (Item 4 removed from the Agenda)

5. Noise Issue

City Attorney Chuck Conerly advised he had been studying the City’s current Noise Ordinance and comparing with Noise Ordinances from comparable cities. City Attorney Conerly stated that the Carrollton Noise Ordinance is old and has been on the books since at least 1975. The current Noise Ordinance speaks only in qualitative terms and it doesn't have any numeric noise limits. City Attorney Conerly stated that the City may want to consider a more modern Noise Ordinance that contains numeric noise limits.

City Attorney Conerly advised he had reached out to the Carrollton Payroll Development Authority to receive feedback on the noise limits. The Payroll Development Authority owns property in the industrial area and they also market that property in efforts to foster economic development to the area. The Payroll Development Authority also deals more directly with some of the affected industries in the area.

City Attorney Conerly distributed a sample Noise Ordinance to the Mayor and Council and pointed out the noise limit table. City Attorney Conerly advised that essentially the limits are based on the receiving property and there are different noise limits depending on the type of property and the time of day. In this sample Noise Ordinance, there are certain exemptions; such as emergency equipment, burglar alarms, marching bands, choirs, etcetera during certain hours. There is also a list of restricted activities.
City Attorney Conerly advised that the sample Noise Ordinance calls for the designation of a noise control administrator who would be trained in the use of equipment and could identify violations and have authority to issue citations.

Following a brief discussion, motion by Councilmember Lane, seconded by Councilmember Wojcik to table the consideration of a Noise Ordinance for 30 days to give the Mayor, Council, citizens, industry and businesses the opportunity to review the sample Noise Ordinance and allow time for the City to receive feedback. Discussion on the motion: Mayor Pro-Tem Byrd stated he wanted to hold a town hall meeting, have staff, industry and other elected officials attend. Mayor Pro-Tem Byrd advised he had personally suffered, as well as his elderly neighbors from the noise being generated by nearby industry. Mayor Pro-Tem Byrd stated he looked forward to finding a solution, even if that meant going to those industries that have benefitted from the West Carrollton Enterprise Zone, with tax abatements. Those tax abatements were permitted because of the low-income area and now the people in the area are suffering due to the noise. Mayor Pro-Tem Byrd stated he believed that the industries should be made to pay for a sound barrier fence similar to those on Interstate 285. Mayor Hollingsworth suggested holding a work session to discuss the issue. (Motion passed 5-0.)

6. Board Appointment: Main Street Board of Directors (1)
Motion by Mayor Pro-Tem Byrd, seconded by Councilmember Lane to re-appoint Chad Houck (term expiring November 30, 2020) to the Main Street Board. (Motion passed 5-0.)

7. Executive Session (Litigation)
Motion by Councilmember Watters, seconded by Councilmember Wojcik to enter Executive Session for the purpose of discussing litigation. (Motion passed 5-0.) Detailed vote counts: Those in favor: Mayor Walt Hollingsworth, Mayor Pro-Tem Gerald Byrd, Councilmember Watters, Councilmember Met Lane, and Councilmember Rory Wojcik. Those voting opposed: None.

At this time (7:01 p.m.), the Mayor and Council relocated to the office behind the Court/Council Chambers.

- EXECUTIVE SESSION -
MINUTES TO AN EXECUTIVE SESSION ARE NOT OPEN TO THE PUBLIC PURSUANT O.C.G.A. § 50-14-2 (e)(2)(c)

At this time (7:08 p.m.), the Mayor and Council returned to the Court/Council Chambers.

Upon return to the Court/Council Chambers, motion by Mayor Pro-Tem Byrd, seconded by Councilmember Watters, to enter back into Open Session. (Motion passed 5-0.) Detailed vote counts: Those in favor: Mayor Walt Hollingsworth, Mayor Pro-Tem Gerald Byrd, Councilmember Watters, Councilmember Met Lane, and Councilmember Rory Wojcik. Those voting opposed: None.

Following the motion, an Affidavit was circulated and signed by each member of the Mayor and Council in attendance attesting that the items discussed (real estate matters) during Executive Session were pursuant to Georgia State Law (O.C.G.A. § 50-14-2).

X. ADJOURN
There being no additional business to address, motion by Councilmember Byrd, seconded by Councilmember Lane to adjourn at 7:09 p.m. (Motion passed 5-0.)
City of Carrollton Mayor and Council Special Called Meeting
February 2, 2018
12:00 p.m.

City Hall Third Floor Conference Room, 315 Bradley Street, Carrollton, Georgia

I. CALL TO ORDER
The Mayor and Council met in a Special Called Meeting on Monday, February 2, 2018 in the City Hall Third Floor Conference Room, 315 Bradley Street, Carrollton, Georgia. Mayor Hollingsworth called the meeting to order at 12:04 p.m. Members present: Mayor Walt Hollingsworth, Councilmember Jim Watters, Councilmember Met Lane and Councilmember Rory Wojcik. Members absent: Mayor Pro-Tem Gerald Byrd.

II. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Mayor Hollingsworth.

III. INVOCATION
The invocation was offered by Finance Director Jim Triplett.

VI. APPROVAL OF AGENDA ITEMS FOR CONSIDERATION
Motion by Councilmember Wojcik, seconded by Councilmember Watters to amend the posted Agenda with the addition of Item 6. Noise Ordinance Update and approve the Agenda as amended. (Motion passed 4-0, Mayor Pro-Tem Gerald Byrd absent.)

1. Resolution 01-2018: UDO Amendment
City Attorney Chuck Conerly presented Resolution 01-2018 amending the Unified Development Ordinance (UDO); Section 4.01.01 (H), (Standards for Lot Area, Width, Density and Lot Coverage), Section 4.02.01 (Design Standards for Single Family Dwellings and Townhouses), and Section 4.02.03 (Design Standards for Multifamily Developments).

City Attorney Conerly advised that essentially Resolution 01-2018 provides that certain types of development would be required to provide connections to the Carrollton GreenBelt. In addition, sidewalks would be required within certain developments and connections from those sidewalks to sidewalks beyond those developments. Resolution 01-2018 also requires playgrounds in certain developments.

Motion by Councilmember Lane, seconded by Councilmember Watters to adopt Resolution 01-2018 as presented amending the Unified Development Ordinance (UDO); Section 4.01.01 (H), (Standards for Lot Area, Width, Density and Lot Coverage), Section 4.02.01 (Design Standards for Single Family Dwellings and Townhouses), and Section 4.02.03 (Design Standards for Multifamily Developments). (Motion passed 4-0, Mayor Pro-Tem Gerald Byrd absent.)
2. Resolution 02-2018: UDO Amendment
City Attorney Conerly presented Resolution 02-2018 amending Unified Development Ordinance (UDO); Section 2.04.16 (Junkyards and Auto Wrecking).

City Attorney Conerly advised that the current supplemental standards applicable to junk yards and auto wrecking facilities is the requirement that the minimum lot size be five (5) acres. City Conerly stated that staff has evaluated this requirement and believes that while a five (5) acre minimum lot size is appropriate for junk yards, a five (5) acre minimum lot size is excessive for auto wrecking facilities (a place where automobiles are stored on a short-term basis).

City Attorney Conerly advised that City staff has recommended that Section 2.04.16 (“Junk Yards and Auto Wrecking”) be amended to reduce the minimum lot size for auto wrecking facilities to two (2) acres.

Motion by Councilmember Watters, seconded by Councilmember Wojcik to adopt Resolution 02-2018 as presented amending the Unified Development Ordinance (UDO); Section 2.04.16 (Junkyards and Auto Wrecking). (Motion passed 4-0, Mayor Pro-Tem Byrd absent.)

3. Resolution 03-2018: Ordinance creating Office of Prosecuting Attorney (Solicitor) of the Municipal Court
City Attorney Conerly presented Resolution 03-2018 which addresses requirements by Georgia law for the City to pass an ordinance or resolution creating the Office of Prosecuting Attorney of the Municipal Court, should the City choose to have a prosecuting attorney. This prosecuting attorney would prosecute violations in the Carrollton Municipal Court.

City Attorney Conerly reported that Mr. Doug Vassy, the Carroll County Solicitor (Prosecuting Attorney) and has also served as the City Solicitor since 1997. In September 1997, the City created the position of Solicitor of Municipal Court. The City was recently informed that Carroll County Solicitor Vassy no longer wished to serve as the Solicitor of Municipal Court.

City Attorney Conerly advised that it would be in the best interest of the City to create the Office of Prosecuting Attorney of the Municipal Court. City Attorney Conerly stated that if Resolution 03-2018 is approved, the next step would be the appointment of the Prosecuting Attorney, of which is the next agenda item (Resolution 04-2018).

Councilmember Lane suggested Resolution 03-2018 have language included that the Prosecuting Attorney would be appointed by the City Manager or his/her designee; since this would be considered a part time or contract employee.

Motion by Councilmember Lane, seconded by Councilmember Wojcik to adopt Resolution 03-2018 as presented with the addition that the following language be included in the last sentence of the last paragraph of Section 38-42, Establishment of Office: “and shall be appointed by the City Manager or his/her designee.” (Motion passed 4-0, Mayor Pro-Tem Byrd absent.)

4. Resolution 04-2018: Prosecuting Attorney (Solicitor) Appointment
This item was not presented, as the recent adoption of Resolution 03-2018 provided that the appointment of the Prosecuting Attorney (Solicitor) shall be appointed by the City Manager or his/her designee.
5. Bid Award: Pipe Burst and Rehab Project
City Manager Grizzard reported that the Engineering Department issued an RFP for the 2018 Pipe Burst & Rehab Project which included sanitary sewer lines along Rome Street; lines along Highway 27 and Spring Street; lines along Pearl Street and MLK; and lines near Newnan Road and Highway 166. These projects include the use of pipe bursting technology as well as cast in place rehabilitation technology.

City Manager Grizzard reported that the final score for each contractor is not based on price alone but also on the methodology and company references. The proposals/bids are as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Price</th>
<th>Final Score</th>
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<tbody>
<tr>
<td>IPR Southeast, Inc.</td>
<td>$369,741.00</td>
<td>9.23</td>
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<tr>
<td>RDJE, Inc.</td>
<td>$571,544.00</td>
<td>8.03</td>
</tr>
<tr>
<td>Underground Pipeline Rehab, Inc.</td>
<td>$310,508.00</td>
<td>6.73</td>
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</tbody>
</table>

City Manager Grizzard stated that Underground Pipeline Rehab did not include a complete proposal, whereas both IPR and Ronnie D. Jones included details and drawings of each project. City Manager Grizzard also advised that these bid documents are written to allow the use of these prices and methodologies on sewer rehab projects throughout the City.

**Motion by Councilmember Watters, seconded by Councilmember Wojcik to award the Pipe Burst and Rehab Project to IPR Southeast, Inc. in the amount of $369,741.00. (Motion passed 4-0, Mayor Pro-Tem Byrd absent.)**

6. Noise Ordinance Update
City Attorney Conerly advised that a proposed Noise Ordinance had been circulated to industries in the immediate area of the Industrial Park whereby neighbors have complained of noise issues. City Attorney Conerly reported that he had heard feedback from OFS, who recommended an across the board 70 decibel noise limit as opposed to the noise levels in the proposed Noise Ordinance. City Attorney Conerly advised that correspondence would be sent out to additional industries in the area and recommended the Mayor and Council delay any consideration on the Noise Ordinance until more feedback is received.

Councilmember Wojcik requested that the land use map and the zoning map are considered when residential developments abut industries to avoid future noise complaint issues.

Mr. Greg Niedzwieck, Assistant General Manager of DecoStar Industries expressed concerns with the Noise Ordinance. Mr. Niedzwieck stated that if there were a change that requires a limit of 70 decibels, this would involve significant cost to DecoStar. Mr. Niedzwieck gave examples of the heavy equipment operations that generate noise, and commented that operations of this sort have existed fourteen (14) years. Mr. Niedzwieck stated DecoStar wanted to be a good neighbor; employs 850 plus people and wants to continue to do, but does not want to set themselves up in a position where they cannot operate. Mr. Niedzwieck stated he knew there were residential properties located behind DecoStar and he understands they would hear some of the activities at the facility. Mr. Niedzwieck stated DecoStar wanted the opportunity to perform their own study and measure the noise over a week period.

City Manager Grizzard advised that the City has hired a consultant on two (2) different occasions to perform 7-day/24-hour day noise studies in the Industrial Park and in the residential neighborhood. City Manager Grizzard stated another 7-day noise study would be started next week.

V. ADJOURN
There being no additional business to address, Mayor Hollingsworth adjourned the meeting at 12:38 p.m.
**CITY OF CARROLLTON PLANNING COMMISSION**

<table>
<thead>
<tr>
<th>Date:</th>
<th>March 5, 2018</th>
<th>Unified Development Ordinance Amendments</th>
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<tbody>
<tr>
<td>Applicant:</td>
<td>City of Carrollton</td>
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<td>Request:</td>
<td>Proposed Unified Development Ordinance changes to establish Lake Carroll Village Overlay</td>
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<td>Ward:</td>
<td>Ward 2 &amp; 3</td>
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**PLANNING COMMISSION MOTION AND RECOMMENDATION:**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CARROLLTON, STATE OF GEORGIA, TO AMEND SECTION 2.02.00 (“ESTABLISHMENT AND PURPOSE OF OVERLAY DISTRICTS”) OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF CARROLLTON TO ESTABLISH A NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT; TO AMEND SECTION 4.02.00 (“DESIGN STANDARDS”) TO ESTABLISH DESIGN STANDARDS FOR THE NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT; TO AMEND SECTION 5.04.00 (“SIGNS”) TO ESTABLISH REGULATIONS FOR SIGNS WITHIN THE NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT; AND TO ADOPT A NEW CITY OF CARROLLTON ZONING MAP TO REFLECT THE NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT

The Planning Commission voted to recommend **APPROVAL** of the proposed Unified Development Ordinance changes to amend Section 2.02.00 “Establishment and Purpose of Overlay Districts” & to establish a New Lake Carroll Village Overlay District; to amend Section 4.02.00 “Design Standards” to establish design standards for the new Lake Carroll Village Overlay District; to amend Section 5.04.00 “Signs” to establish regulations for signs within the new Lake Carroll Village Overlay District and to adopt a new City of Carrollton Zoning Map to reflect the new Lake Carroll Village Overlay District.

**PLANNING COMMISSION VOTE ON MOTION**

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<th>NAME</th>
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<tr>
<td>Jason Smith, Chair Present</td>
<td>X</td>
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<td>Cara Herzog Present</td>
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<td>Joe Neal, Vice-Chair Present</td>
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<td>Sandra Houston Present</td>
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<td>Casey Vance Present</td>
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<td>Steve Moore Present</td>
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<td>John Jackson Present</td>
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<td>Jay Nix Present</td>
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<td>Bo Bass Present</td>
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<td>Dr. Peter Balega Present</td>
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**TOTAL VOTES**: 5 0 0

**Speaking in Favor**: Erica Studdard, Community Development Director / Chuck Conerly, City Attorney

**Speaking in Opposition**: None
RESOLUTION 05-2018

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CARROLLTON, STATE OF GEORGIA, TO AMEND SECTION 2.02.00 (“ESTABLISHMENT AND PURPOSE OF OVERLAY DISTRICTS”) OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF CARROLLTON TO ESTABLISH A NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT; TO AMEND SECTION 4.02.00 (“DESIGN STANDARDS”) TO ESTABLISH DESIGN STANDARDS FOR THE NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT; TO AMEND SECTION 5.04.00 (“SIGNS”) TO ESTABLISH REGULATIONS FOR SIGNS WITHIN THE NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT; AND TO ADOPT A NEW CITY OF CARROLLTON ZONING MAP TO REFLECT THE NEW LAKE CARROLL VILLAGE OVERLAY DISTRICT

WHEREAS, the City of Carrollton, Georgia (“City”) is vested with substantial power to regulate the use of property for the purposes of maintaining the health, morals, safety, security, peace, and general welfare of the City; and

WHEREAS, zoning is a matter within the purview of the City pursuant to Article IX, Section II, Paragraph IV of the Constitution of the State of Georgia of 1983; and

WHEREAS, pursuant to this authority, on September 10, 2007, the Mayor and City Council adopted a Unified Development Ordinance (hereinafter the “UDO”), which consolidated and amended certain chapters, articles, provisions, and appendices in the Code of Ordinances, City of Carrollton, Georgia that govern the use and development of real property within the City; and

WHEREAS, Article 2 (“Zoning Districts and Uses”) of the UDO creates certain zoning districts and allowable uses for property within the City; and

WHEREAS, Article 4 (“Design Standards”) of the UDO sets forth design standards for the development and redevelopment of property within the City; and

WHEREAS, Section 5.04.00 (“Signs”) of the UDO sets forth regulations for signs within the City; and

WHEREAS, by resolution dated September 12, 2016 (i.e., Resolution 24-2016), the Mayor and City Council created the “Carrollton Corridor Development and Beautification Committee” (“CCDBC”), the purpose of which is to promote and encourage the development, redevelopment, and beautification of the major corridors leading into the City of Carrollton, including but not limited to investigating and studying existing conditions, considering and evaluating alternatives, and making recommendations to the Mayor and City Council as to further action; and
WHEREAS, since its inception, the CCDBC has been studying and evaluating the major corridors leading into the City of Carrollton, including Bankhead Highway, Maple Street, Alabama Street, and North Park Street and South Park Street, respectively, with initial emphasis on the Bankhead Highway Corridor; and

WHEREAS, based on its study and evaluation, the CCDBC has recommended to the Mayor and City Council that they create an overlay zoning district for the Bankhead Highway Corridor to be called the “Lake Carroll Village Overlay” and establish design standards and sign regulations for the new corridor in order to foster and promote the development, redevelopment, and beautification of the corridor; and

WHEREAS, the Mayor and City Council of Carrollton find it in the public interest to establish an overlay zoning district for the Bankhead Highway Corridor to be called the “Lake Carroll Village Overlay” and to establish design standards and sign regulations for the new corridor in order to foster and promote the development, redevelopment, and beautification of the corridor.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of Carrollton do hereby: (i) amend Section 2.02.02 (“Establishment of Overlay Districts”) of the Carrollton Unified Development Ordinance to include a new Section 2.02.05 (“Lake Carroll Village Overlay”), (ii) amend Section 4.02.02 (“Design Standards”) of the Carrollton Unified Development Ordinance to include a new Section 4.02.05 (“Design Standards for the Lake Carroll Village Overlay”); and (iii) amend Section 5.04.00 (“Signs”) to include a new Section 5.04.04.1 (“Signs in the Lake Carroll Village Overlay”) as follows:

2.02.00 ESTABLISHMENT AND PURPOSE OF OVERLAY DISTRICTS

2.02.01 Generally

The purpose of overlay districts is to provide a means of modifying the site design requirements that are otherwise applicable to the underlying zoning district(s). Such design requirements are set forth in Article 4 of this UDO. When the site design standards for a base zoning district, standards for an overlay district, or supplemental standards are in conflict, the standards for the overlay district control.

2.02.05 Lake Carroll Village Overlay

The Lake Carroll Village Overlay is the area specifically identified as such by the Mayor and Council on the City of Carrollton Zoning Map, which area generally comprises the properties located along Georgia Highways 61/166 from the east (commonly referred to as Bankhead Highway) and beginning at the intersection of Bankhead Highway and Cedar Street and ending at the intersection of Bankhead Highway and the Georgia Highway 166 Bypass/Northside
Drive. The purpose of the Lake Carroll Village Overlay is to provide for architectural and site design standards within the corridor in order to foster and promote the development, redevelopment, and beautification of the corridor. The specific design standards for the Lake Carroll Village Overlay are set forth in Section 4.02.05 of this UDO.

2.03.03 TABLE OF LAND USES

| Zoning Districts: |  
|------------------|-----------------|
| P – Permissible | C-2             |
| S – Permissible Subject to Supplemental Standards |                |
| SU – Special Use | Blank – Prohibited |

**Land Uses**

- **Residential Uses**
  - Agriculture
  - Single Family Dwellings
  - Accessory Dwellings
  - Dwellings above businesses
  - Duplexes
  - Townhouses
  - Personal Care Homes
    - Family: 2-6 Individuals
    - Group: 7-15 Individuals
  - Multifamily Dwellings
  - Mobile Home Park
  - Manufactured Home
  - Modular Home
  - Private Student Housing

- **Commercial Uses**
  - Auto and RV sales

1 Auto and RV sales are a permitted use by right in the C-2 zoning district, but not in the Lake Carroll Village Overlay. In the Lake Carroll Village Overlay, auto and RV sales require a special use permit from the Mayor and City Council pursuant to Section 2.04.24(B).

4.01.00 SITE DESIGN STANDARDS FOR BASE ZONING DISTRICTS

4.01.01 Design Standards for Lots

H. Standards for lot area, width, and density, and coverage are set forth in Table 4.01.01(H).

Table 4.01.01(H) Standards for Lot Area, Width, Density and Lot Coverage.
### District Minimum Lot Area (square feet) Maximum Residential Units per Acre Minimum Lot Width (feet) Maximum Percent of Lot Covered

<table>
<thead>
<tr>
<th>District</th>
<th>Minimum Lot Area (square feet)</th>
<th>Maximum Residential Units per Acre</th>
<th>Minimum Lot Width (feet)</th>
<th>Maximum Percent of Lot Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>...</td>
<td>...</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>C-2</td>
<td>—</td>
<td>6.00/15.00²</td>
<td>—</td>
<td>55</td>
</tr>
<tr>
<td>...</td>
<td>...</td>
<td>...</td>
<td>...</td>
<td>...</td>
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</tbody>
</table>

²Residential units in C-2 are limited to six (6) units per acre, unless the property is located within the Lake Carroll Village Overlay, in which case the allowable residential density is fifteen (15) units per acre.

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### 4.01.02 Dimensional Standards for Building Height and Location (Setbacks)

E. Building setback and height standards are provided in Table 4.01.02(E).

#### Table 4.01.02(E). Standards for Building Location and Height.

<table>
<thead>
<tr>
<th>District</th>
<th>Minimum Right-of-Way Setback</th>
<th>Minimum Setbacks from Property Lines</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Major Street (feet)</td>
<td>Collector Street (feet)</td>
</tr>
<tr>
<td></td>
<td>All Other Streets (feet)</td>
<td>Side Yard (feet)</td>
</tr>
<tr>
<td></td>
<td>Rear Yard (feet)</td>
<td>Maximum Height (feet)</td>
</tr>
<tr>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>C-2</td>
<td>40⁴</td>
<td>30⁴</td>
</tr>
<tr>
<td></td>
<td>20⁴</td>
<td>15³</td>
</tr>
<tr>
<td></td>
<td>15⁵</td>
<td>75/150⁶</td>
</tr>
<tr>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
</tbody>
</table>

⁴Not applicable in the Lake Carroll Village Overlay.
The City Manager is authorized to reduce the minimum setbacks from property lines within the Lake Carroll Village Overlay to the extent necessary or advisable to foster and promote the development, redevelopment, and beautification of the overlay district.

Maximum height in C-2 is 150 feet, but not in the Lake Carroll Village Overlay. Maximum height in the Lake Carroll Village Overlay is 75 feet, unless a special use permit is obtained from the Mayor and City Council pursuant to Section 2.04.24(B) to exceed the height limit.

4.02.00 DESIGN STANDARDS

4.02.05 Design Standards for the Lake Carroll Village Overlay

A. Architectural Standards.

1. Orientation. Buildings shall have their primary orientation toward the street. Lots with double frontage or through lots shall provide orientation and public entrances on facades along both street frontages.

2. Buildings.

   a. Buildings shall incorporate arcades, roofs, alcoves, porticoes, and/or awnings at public entrances that protect pedestrians from rain and sun.

   b. Any wall adjacent to the street or that has a public entrance shall have thirty (30) percent in windows, display areas, and entrances, with the bottom of the windows being no less than four (4) feet high so as to provide visibility from adjacent streets and sidewalks. For multi-story buildings, there must be an average of thirty (30) percent in windows, display areas, and entrances for those floors above street level.

   c. Building frontages greater than 100 feet in length shall have offsets and other distinctive changes in building facades.

   d. Buildings shall incorporate lighting and changes in mass, surface and finish giving emphasis to entrances.

3. Building materials. Permitted materials for building facades include, without limitation, brick, natural decay resistant wood siding, rock, stone, decorative concrete block or concrete walls with textured surface materials, and hardi-board.Facade colors shall be earthtone or neutral. Building trim and accents may feature brighter colors, not to exceed twenty-five (25) percent of any building facade. Vinyl lap siding may not be used.

4. Roofs. With the exception of satellite dishes, antennae, or other such related equipment the purpose of which is to transmit or receive television, radio, or telecommunications signals, all rooftop equipment shall be concealed so that it is not visible from the public right of way.
5. Maximum square footage. No single tenant space shall exceed 50,000 gross square feet, unless a special use permit pursuant to Section 2.04.24(B) is obtained from the Mayor and City Council allowing additional square feet.

B. Site Design Standards.

1. Landscaping.
   a. A landscape strip at least ten (10) feet wide shall be provided between the right-of-way and any buildings, plazas, or parking areas.
   b. Streetscape trees shall be provided in accordance with Section 4.07.00 of the UDO along the public right-of-way adjacent to the property.
   c. On buildings larger than 50,000 square feet, a minimum of seven (7) percent of the total parking area shall be located within the parking area in the form of landscape islands and peninsulas so as to facilitate access to the building by pedestrians and cyclists.
   d. Landscaping and buffering shall be completed in accordance with Section 4.07.00 of the UDO.

2. Pedestrian Circulation.
   a. In order to encourage pedestrian-oriented developments, buildings sited within forty (40) feet of the street shall provide primary public access from the public sidewalk along the street.
   b. Sidewalks, no less than six (6) feet in width, shall be provided along all sides of the lot that abuts a street.
   c. Pedestrian connections shall be made from the sidewalk to any public entrance of the building, shall consist of a raised pedestrian sidewalk or a raised pedestrian crosswalk, and shall be a minimum of five (5) feet in width.
   d. A pedestrian circulation plan shall be provided.

3. Parking.
   a. Number of spaces. The number of parking spaces required by Section 4.03.00 of the UDO shall be provided, unless a parking needs assessment demonstrates that more or less parking should be provided, in which case the number of parking spaces may be reduced or increased at the discretion of the City Manager.
   b. Location. Vehicular parking areas shall not be located between the building and the street. On-street parking may be permitted at the City Manager’s discretion on side streets in designated areas only.
   c. Parking lots with fifty (50) or more spaces shall be divided into separate areas and divided by landscape areas or walkways at least ten (10) feet in width or by a building or groups of buildings. Parking lots shall be landscaped and buffered in accordance with Section 4.07.00 of the UDO.
   d. Bicycle parking facilities. Bicycle parking facilities that are open to the public shall be provided.
e. Interparcel connectivity. An internal driveway accessing adjacent commercial properties, whether developed or undeveloped, shall be provided unless the City Manager determines the connection is not feasible given the topography.

4. Solid Waste Storage Areas. Solid waste receptacles, shipping pallets, bundled cardboard and similar waste materials stored for collection shall be enclosed on all sides and screened from view from adjoining residential properties or streets with a solid enclosure (at least six (6) feet high) with a gate and shall be constructed of wood, masonry, or other compatible material. The enclosure shall measure a minimum of thirteen (13) feet by ten (10) feet with an opening measuring no less than thirteen (13) feet. A ten (10) foot by twenty (20) foot concrete pad at least 6 inches thick shall be provided for the garbage truck loading/unloading area.

5. Outdoor Storage and Loading Areas.
   a. Areas for truck parking and loading shall be screened by a combination of structures and landscaping to minimize visibility from adjacent streets and property lines. If visible from adjacent property, screening structures shall be made of similar materials as the principal structure.
   b. Non-enclosed areas for the storage and sale of inventory shall be permanently defined and screened with walls and/or fences. Materials, colors, and design of the screening walls and/or fences shall conform to those used in the principal structure. If such areas are to be covered, then the covering shall conform to the exposed roofing colors of the buildings.

6. Community Spaces. For developments involving gross floor area in excess of 25,000 square feet, one square foot of plaza or community space shall be provided for every ten (10) square feet of gross floor area. Plazas and community spaces must incorporate three (3) of the following four (4) elements:
   a. Sitting spaces. At least one sitting space for each 250 square feet shall be included in the plaza. Ledge benches shall have a minimum depth of thirty-six (36) inches.
   b. Trees in accordance with the City of Carrollton Tree Species List at a minimum of one tree per 800 square feet.
   c. Water features or public art.
   d. Outdoor eating areas.

7. Pedestrian scale lighting. Lighting shall be designed and located at a pedestrian scale consistent with pedestrian movements and the neighborhood. Lighting shall be concealed or shielded to avoid glare and off-site impacts on abutting properties. Lighting poles and fixtures shall be compatible with the function and design of the feature and abutting properties. All lamps shall be positioned, so that they are no higher than fifteen (15) feet above the ground.

8. Utilities. All utilities within the development shall be underground and shall be installed in accordance with pursuant to Section 6.17.01(B).
5.04.00 SIGNS

... 

5.04.04.1 Signs in the Lake Carroll Village Overlay

Signage is vital in the area encompassed by the Lake Carroll Village Overlay. While functioning primarily as a communication tool, signs can also contribute to the unique character of an area. The area encompassed by the Lake Carroll Village Overlay has a diverse mix of pole, monument, wall, temporary, and dilapidated signage. The intent of the sign design standards in the Lake Carroll Village Overlay is: (i) to encourage excellence in signage, both as a communication tool and as an art form; (ii) to allow and encourage creative and unique sign designs while preventing cluttered and unattractive streetscapes; and (iii) to provide basic parameters for creative signs that may be varied and unique like the businesses they represent.

Effectively designed signage should respond to the site, landscape, and architectural design context within which they are located. Signs should be compatible in scale, proportion, and design with the building’s façade and its surroundings. These standards do not dictate design.

The sign standards for the Lake Carroll Village Overlay address the following: (i) appropriate locations; (ii) number of signs allowed on a property; (iii) maximum area for individual signs; (iv) height limitation; (v) color and materials; (vi) lighting; (vii) temporary signage (both on-site and off-site); (viii) off-site signs; and (ix) dilapidated or abandoned signage.

A. Non-Permitted Signs.

The following signs are not permitted in the Lake Carroll Village Overlay:

1. Outdoor advertising signs.
2. Roof signs.
3. Standard box cabinet wall signs. For purposes of this section, a “standard box cabinet wall sign” means a fabricated sign box, which contains a light source and a plastic or aluminum face with letter or graphics, and which is typically mounted to a wall or is part of a monument or pylon sign.
4. Abandoned or discontinued signs or structures.
5. Electronic reader boards. For purposes of this section, the term “electronic reader board” is not intended to preclude all signs with digital lettering or numbering, which can be changed from a remote location. Rather, the term “electronic reader board” is meant to refer to a sign whose text, numbering, messaging, or graphics are either in
constant motion or change every few seconds or minutes, often with a corresponding change of color or light intensity.

B. Permitted Signs.

While monument signs are encouraged within the Lake Carroll Village Overlay, the following signs are permitted in the Lake Carroll Village Overlay:

1. Freestanding Signs.
   a. One (1) freestanding sign is permitted per lot.
   b. For corner lots or lots with frontage on more than one street or road, an additional free standing sign per street or road on which the lot fronts is permitted.
   c. Maximum area: fifty (50) square feet.
   d. Maximum height: eight (8) feet.
   e. Set back: Ten (10) feet from the right-of-way but may be reduced at the discretion of the City Manager if there are extraordinary and exceptional conditions pertaining to the particular piece of property, including but not limited to its size, shape, and topography.
   f. Free-standing signs must direct attention to a building, profession, product, service, business activity, or entertainment conducted on the premises upon which the sign is located.
   g. No part of a sign shall be located within ten (10) feet of a property line.

2. Wall Signs.
   a. One wall sign is permitted per elevation with a public entrance and/or facing the public right-of-way. For buildings with multiple tenant spaces, one sign is permitted for each tenant space.
   b. Maximum width: sixty-six percent (66%) of the linear width of the façade for the space in which the business is located.
   c. Maximum area: fifty (50) square feet.

3. Signs to the Side or Rear of Building. Signs to the side or rear of building elevations for ground floor businesses are permitted, provided that the elevation contains a public entrance.

4. Second Floor Signs. Businesses located on a second floor and facing a street may have one wall sign above the second floor windows, not to exceed the dimensions set forth in
Section 5.04.04.1(B)(2) and with lettering in proportion to the size of the sign and width of the business.

5. Awning Signs.
   a. Awning signs are allowed and are typically painted on or attached to an awning or canopy above a business door or window.
   b. Awning signs may be allowed on the shed portion of the awning, but are preferred on the valance flap. The flap height should be large enough for letters and symbols.
   c. Maximum letter height: seventy-five percent (75%) of the height of the valance flap or shed area.
   d. Minimum valance height: eight (8) inches.
   e. Minimum vertical clearance: eight (8) feet.
   f. Allowable materials: matte finish canvas, glass, or metal.
   g. Awning signs shall be solid in color or striped. The color of the sign should complement the color and material of the building to which it is attached.
   h. The shape of the awning sign should relate to the window or door opening. Barrel-shaped awnings shall be used for arched windows, and rectangular awnings shall be used on rectangular windows.

6. Instructional Signs. Instruction signs, including thereon an advertising trademark, logo, or emblem identification, and used to give direction or specific instruction to the public may be located adjacent to but not within the right-of-way line, and must not exceed six (6) square feet in area or three (3) feet in height above the ground, if free-standing.

7. Hanging Signs.
   a. Hanging signs are projecting signs suspended below a marquee or canopy, which are intended to be read by pedestrians or slow-moving motorists.
   b. To minimize visual clutter, hanging signs shall not be located within close proximity to other hanging signs or projecting signs, preferably at least 25 feet from each other.
   c. Minimum vertical clearance: eight (8) feet.
   d. Maximum projection: forty-eight (48) inches.
   e. Maximum area: six (6) square feet
f. Permitted locations: first floor for all businesses and upper floors for businesses with covered entries, porches, or balconies.

8. Window Signs.
   a. Window signs are painted on or attached to the inside of a window facing the street. This type of signage can contain text, graphic logos, and other images.
   b. Window signs shall not completely obscure visibility into or out of the window.
   c. A maximum of one window sign is permitted per window pane or framed window area.
   d. Temporary window signs are allowed to identify special events and sales provided they are removed immediately following the event.
   e. Maximum area: twenty-five percent (25%) of the total transparent glass area of windows parallel to the street, excluding the area of all glass doors.
   f. Location: limited to ground floor window facing the primary street frontage and adjoining parking lot or commercial uses on second floor windows for commercial uses that do not have ground floor occupancy.

   a. Plaque signs are attached to surfaces adjacent to entries and are smaller versions of wall signs.
   b. Maximum projection: two (2) inches.
   c. Maximum area: two (2) square feet.
   d. Location: limited to wall surfaces adjacent to entry.
   e. Graphics: limited to business name and logo.

    a. Banner signs contain a logo or design placed on lightweight material. A banner sign is a permanent sign and is intended to add liveliness, color, and a sense of movement to a pedestrian-oriented street.
    b. Banner signs may be used in lieu of a wall sign, but a single tenant space may not have both a wall sign and a banner sign.
    c. Size: The size of banners should be in scale with the associated building.
d. Poles and brackets: Must be placed so as not to obscure architectural elements and the location of poles and brackets should be considered in context of the entire façade.

e. Orientation: Must be vertical and mounted perpendicular to the building face and secured by brackets both at the top and bottom of the sign.

f. Projection: No more than forty-eight (48) inches.

g. Minimum vertical clearance: eight (8) feet.

h. Banners along the same block of a street should generally be set at the same angle from the buildings.

11. Murals. Murals painted on a wall surface may be permitted upon approval by the Carrollton Arts Commission to ensure: (i) the artwork complements the design of the building in color, shape, and location on the building; and (2) the material is durable and resistant to graffiti and weather. If the mural contains advertising, logos, or commercial messages, it qualifies as a sign and must be reviewed as signage.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Mayor and City Council of Carrollton do hereby adopt the new City of Carrollton Zoning Map presented to the Mayor and City Council during a public meeting held on March 5, 2018.

ADOPTED this 5th day of March, 2018.

MAYOR AND CITY COUNCIL OF CARROLLTON

Mayor, City of Carrollton

Clerk, City of Carrollton
MEMORANDUM

Date: February 26, 2018

To: The Mayor and Council

From: Timothy C. Grizzard, P.E., City Manager

Re: Resolution 06-2018: Bankhead Corridor Streetscape Improvements – Design Authorization

The attached resolution authorizes the design of the Streetscape of Bankhead Highway from Cedar Street to Thomas Newell Way (formally Postal Way). The Mayor and Council do not normally authorize the design of a project but rather approve the bids for its construction, after the design documents are generated and after the bids are received. Because of the cost and scope of this project, we wanted formal authorization from the elected officials before we proceed with the design.
RESOLUTION 06-2018

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CARROLLTON, STATE OF GEORGIA, TO EXPRESS THEIR SUPPORT FOR AND TO AUTHORIZE THE PLANNING AND DESIGN OF ROAD AND STREETScape IMPROVEMENTS TO CERTAIN PORTIONS OF BANKHEAD HIGHWAY AS PART OF THE LAKE CARROLL VILLAGE OVERLAY DISTRICT

WHEREAS, by resolution dated September 12, 2016 (i.e., Resolution 24-2016), the Mayor and City Council created the “Carrollton Corridor Development and Beautification Committee” (“CCDBC”), the purpose of which is to promote and encourage the development, redevelopment, and beautification of the major corridors leading into the City of Carrollton, including but not limited to investigating and studying existing conditions, considering and evaluating alternatives, and making recommendations to the Mayor and City Council as to further action; and

WHEREAS, since its inception, the CCDBC has been studying and evaluating the major corridors leading into the City of Carrollton, including Bankhead Highway, Maple Street, Alabama Street, and North Park Street and South Park Street, respectively, with initial emphasis on the Bankhead Highway Corridor; and

WHEREAS, based on its study and evaluation, the CCDBC has recommended to the Mayor and City Council that it create an overlay zoning district for the Bankhead Highway Corridor to be called the “Lake Carroll Village Overlay” and establish design standards and sign regulations for the new corridor in order to foster and promote the development, redevelopment, and beautification of the corridor; and

WHEREAS, the CCDBC has also recommended to the Mayor and City Council that certain improvements be made to portions of Bankhead Highway within the Lake Carroll Village Overlay to promote a greater sense of neighborhood or “village feel” within the overlay, which include reducing portions of Bankhead Highway from five lanes to three lanes, encouraging additional forms of transportation within the overlay through the introduction of bicycle lanes and additional sidewalks, and beautifying portions of Bankhead Highway through the introduction of streetscapes, landscaping, etc. within the overlay; and

WHEREAS, the proposed improvements will be done in phases, with the first phase to include that portion of Bankhead Highway from its intersection with Cedar Street to its intersection with Thomas Newell Way; and

WHEREAS, the Mayor and City Council of Carrollton find the proposed improvements to Bankhead Highway within the Lake Carroll Village Overlay to be in the public interest and wish to express their support for the proposed improvements and to authorize funding for the planning and design of the proposed improvements.
NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of Carrollton do hereby: (i) express their support for the proposed improvements to certain portions of Bankhead Highway within the Lake Carroll Village Overlay to promote a greater sense of neighborhood or “village feel” within the overlay, which include reducing portions of Bankhead Highway from five lanes to three lanes, encouraging additional forms of transportation within the overlay through the introduction of bicycle lanes and additional sidewalks, and beautifying portions of Bankhead Highway through the introduction of streetscapes, landscaping, etc. within the overlay; and (ii) authorize funding for the planning and design of the first phase of the proposed improvements.

ADOPTED this 5th day of March, 2018.

MAYOR AND CITY COUNCIL OF CARROLLTON

______________________________    ________________________________
Mayor, City of Carrollton               Clerk, City of Carrollton
MEMORANDUM

Date: February 26, 2018

To: The Mayor and Council

From: Timothy C. Grizzard, P.E., City Manager

Re: Resolution 07-2018: Support of Tanner Health Systems – Certificate of Need

Please find attached Resolution 07-2018 expressing the City of Carrollton Mayor and Council’s support of Tanner Health System application for a Certificate of Need with the State of Georgia to establish Open Heart Surgery for our region.

As you know, West Georgia has experienced tremendous growth in its population in recent years, and our region continues to grow. Access to comprehensive healthcare services is essential to continuing that growth and ensuring that our neighbors have access to the care they need close to where they live and work.

Tanner has been a leader in ensuring rural communities such as ours have the same access to leading-edge medical care as more urban parts of our state. Through Tanner, we enjoy local access to cancer care, maternity services, a great orthopedics program, behavioral health care and a host of other medical services. The health system’s cardiac program saves hearts and lives in our community every day — and more lives will be saved with the expansion of open-heart surgery to our region.

Thank you.
RESOLUTION 07-2018

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CARROLLTON, STATE OF GEORGIA, SUPPORTING TANNER HEALTH SYSTEM’S CERTIFICATE OF NEED APPLICATION FOR OPEN HEART SURGERY

WHEREAS the City of Carrollton enjoys a long tradition of local access to exceptional medical care; and

WHEREAS Tanner Medical Center/Carrollton provides care for almost 30,000 cardiac-related emergency visits a year; and

WHEREAS in 2017 alone, our community hospital provided care for more than 500 clinically diagnosed heart attack patients; and

WHEREAS Tanner Medical Center/Carrollton performs more percutaneous coronary interventions than several Georgia hospitals with established open-heart surgery programs; and

WHEREAS the age-adjusted death rate for coronary heart disease for our region far exceeds the nationwide and statewide rates; and

WHEREAS at least 500 of our neighbors throughout West Georgia were forced to travel beyond our community last year to receive open-heart surgical care; and

WHEREAS residents of rural communities like ours are at a greater risk of dying from cardiovascular disease due to a lack of timely access to comprehensive cardiac care; and

WHEREAS Tanner Health System has already been saving hearts within our community with education, wellness, rehabilitation and lifesaving interventional cardiac services; and

WHEREAS it is understood that fast access to comprehensive cardiac care will save lives throughout our County;

THEREFORE, BE IT RESOLVED that we, the Mayor and City Council of Carrollton, Georgia, do hereby endorse Tanner Health System’s application to obtain a Certificate of Need from the Georgia Department of Community Health to establish open-heart surgical care in our growing County.

ADOPTED this 5th day of March, 2018.

MAYOR AND CITY COUNCIL OF CARROLLTON

______________________________  ______________________________
Mayor, City of Carrollton        Clerk, City of Carrollton
MEMORANDUM

Date: February 26, 2018

To: The Mayor and Council

From: Timothy C. Grizzard, P.E., City Manager

Re: 2016-2017 Audit Presentation

The City of Carrollton’s Audit Firm (Mrs. Julie George of Rushton & Company) will be presenting the FY 2016-2017 City of Carrollton financial audit.

A copy of the presentation and the FY 2016-2017 financial audit has been included under separate cover in your agenda packet.
MEMORANDUM

To: Mayor and Council
From: Mike Green, Public Works Director
Date: February 26, 2018
Subject: Vehicle/Equipment Bid: Street Sweeper

The Public Works Department has budgeted $220,000.00 to purchase a Street Sweeper. Quotes were requested from four suppliers, one being from the state contract provider. The quotes received compare as follows:

1. Environmental Products of Florida (State Contract)
   Elgin Crosswind Street Sweeper  $ 232,049.99

2. Environmental Products of Ga. (Fulton Industrial Blvd)
   Elgin Crosswind Street Sweeper  $ 217,800.00

3. Amick Equipment (Lexington S.C.)
   Tymco 600 Street Sweeper       $ 215,450.00

4. Wastebuilt Co. (Smyrna, Ga.)
   Tymco 600 Street Sweeper       $ 209,550.00

City Staff recommends awarding this purchase to Environmental Products of Ga. in the amount of $217,800.00 for the Elgin Crosswind Street Sweeper.

The Elgin Crosswind is recommended because this unit does not require an auxiliary engine to operate the sweeping function on the truck. With no auxiliary engine this means less maintenance, fuel, and mechanical failures. The Elgin Crosswind comes with a lifetime warranty on the hopper. It is important to understand that the auxiliary engine and the hopper require the most maintenance on a sweeper.

Thank you and if you should have any questions, please let me know.
OPERATIONS

MEMORANDUM

To: The Mayor and Council

From: Tony R. Richardson, Operations Manager

Date: February 20, 2018

Subject: Bid Award: Wastewater Bar Screen Project

The City of Carrollton Wastewater Treatment Department requested proposals for replacing the existing bar screen equipment at the wastewater pretreatment facility. The current equipment has been in service since 1988 with some equipment repaired or replaced in 2000. The structure containing the equipment is sound and only the mechanical equipment is proposed to be replaced with the addition of complete enclosure with odor control equipment added.

This equipment has been repaired many times and has performed beyond the expected life of this type of equipment. The bar screen equipment is in constant operation therefore wear is inevitable and eventual replacement is expected.

A request for proposals for this project was generated and two proposals were received. The proposal request contained criteria for which the proposals would be evaluated as follows:

RFP EVALUATION CRITERIA Criteria Weights

   A. Qualifications/Experience with This Type of Work 15%
   B. Detailed Approach to Work 20%
   C. Warranties 20%
   D. Cost 30%
   E. Accessibility for Maintenance 15%

The evaluation committee met on Friday February 16, 2018 and evaluated both proposals in consideration of the listed criteria. The following page contains the completed evaluation scores. Based on these results we recommend that the Mayor and Council award the Bar Screen Improvement project to the proposal with the highest score; to Willow Construction in the amount of $1,352,000.00. Funding for this project is included in the current Wastewater Treatment Budget.
<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid Amount</th>
<th>Qualifications / Experience</th>
<th>Detailed Approach to Work</th>
<th>Warranties</th>
<th>Accessibility for Maintenance</th>
<th>Total Bid Points out of 100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Willow Construction, Inc.</td>
<td>$1,352,000.00</td>
<td>100.0%</td>
<td>20% Actual</td>
<td>85</td>
<td>17.0%</td>
<td>90.6%</td>
</tr>
<tr>
<td>The Corbett Group</td>
<td>$1,367,716.80</td>
<td>100.0%</td>
<td>20% Actual</td>
<td>85</td>
<td>17.0%</td>
<td>90.6%</td>
</tr>
</tbody>
</table>

**Notes:**

- The Corbett Group's bid is $1,367,716.80.
- Willow Construction, Inc.'s bid is $1,352,000.00.
- The Corbett Group's bid is slightly higher than Willow Construction, Inc.'s bid.
- Both contractors received high marks in most categories, with the Corbett Group slightly ahead in some.

**Signatures:**

- Tommy Holland, City Engineer P.E.
- Danny Dyer, Wastewater Superintendent
- Tony Richardson, Operations Manager
- Randy Williams, Maintenance Superintendent